

NOTICE OF REGULATION CHANGES

The Alabama Board of Examiners in Counseling (ABEC) proposes changes to the Administrative Code, rules and regulations of the Board.

Text to be deleted is lined through, new text is underlined.

Interested persons may present their views in writing to the Executive Officer of the ABEC at any time during the 60-day period following the 31st day of May, 2010, or if requested in advance, by personally appearing at Room 765, Medical Forum Building, 950 22nd Street North, Birmingham, AL at 10:00 a.m., Friday, July 30, 2010.

Contact the ABEC office with any questions
800 822-3307 or 205 458-8716.

Chapter 255-X-2

Counseling

255-X-2-.16 Contact Clock Hours. The number of actual clock hours spent in direct participation between learner and instructor or facilitator.

Author: Alabama Board of Examiners in Counseling
Statutory Authority: Code of Ala, 1975, §34-8A-5
History: New Rule:

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255-X-2-.17 Continuing Education Unit. Typically, one (1) continuing education unit (ceu) is equivalent to ten (10) clock hours.

Author: Alabama Board of Examiners in Counseling
Statutory Authority: Code of Ala. 1975, §34-8A-5
History: New Rule:

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255-X-2-.18 Relevant Professional and Continuing Educational Experience. A professional program, seminar, workshop, or formal graduate course work in a regionally accredited institution, consisting of at least one (1) contact hour focused on increasing knowledge and use of skills in the private practice of counseling in one or more of the following areas: counseling theory and practice,

human growth and development, social and multicultural foundations, helping relationships, group dynamics, lifestyle and career development, appraisal of individuals, research and evaluation, or professional orientation.

Author: Alabama Board of Examiners in Counseling

Statutory Authority: Code of Ala. 1975, §34-8A-5

History: New Rule:

Chapter 255-X-3

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**Alabama Board of Examiners in Counseling
Administrative Code**

**Chapter 255-X-3
Qualifications For LPC and ALC; Supervising Counselor;
Exceptions For Supervision by Supervising Counselor;
Supervising Associate**

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255-X-3-.01 Licensed Professional Counselor (LPC).

(1) General. All applicants must meet the qualifications specified in Code of Ala. 1975, §34-8A-7(1) through (6).

(2) Education.

(a) Prior to September 1, 2003, a minimum master's degree program in counseling is defined as a minimum of thirty (30) semester hours or forty-five (45) quarter hours at a regionally accredited college or university (e.g. Southern Association of Colleges and Schools).

Beginning September 1, 2003, a master's degree in counseling (or its substantial equivalent) is defined as a minimum of forty-eight (48) graduate semester hours or seventy-two (72) graduate quarter hours at a regionally accredited college or university (e.g. Southern Association of Colleges and Schools).

(b) All applicants shall have a master's degree from a CACREP (Council for Accreditation of Counseling and Related Educational Programs) or CORE (Commission on Rehabilitation and Education) accredited program, or the content equivalent of CACREP or CORE. Content equivalent is minimally defined as graduate course work in each of the following:

1. Counseling Theory: Includes studies of basic theories, principles and techniques of counseling and their application to professional counseling settings.
2. Human Growth and Development: Includes studies that provide a broad understanding of the nature and needs of individuals at all developmental levels; normal and abnormal behavior; personality theory; life-span theory; and learning theory within cultural context.
3. Social and Multicultural Foundations: Includes studies that provide a broad understanding of societal changes and trends; human roles; societal subgroups; social mores and interaction patterns; multicultural and pluralistic trends; differing lifestyles; and major societal concerns including stress, person abuse, substance abuse, discrimination and methods for alleviating these concerns.

4. **The Helping Relationship:** Includes studies that provide a broad understanding of philosophic bases of helping processes; counseling theories and their applications; basic and advanced helping skills, consultation theories and their applications; client and helper self-understanding and self-development; and facilitation of client or consultee change.

5. **Group Dynamics, Processing and Counseling:** Includes studies that provide a broad understanding of group development, dynamics, and counseling theories; group leadership styles; basic and advanced group counseling methods and skills; and other group approaches.

6. **Lifestyle and Career Development:** Includes studies that provide a broad understanding of career development theories; occupational and educational information sources and systems; career and leisure counseling, guidance, and education; lifestyle and career decision-making; career development program planning, resources and effectiveness evaluation.

7. **Appraisal of Individuals:** Includes studies that provide a broad understanding of group and individual educational and psychometric theories and approaches to appraisal; data and information gathering methods; validity and reliability; psychometric statistics; factors influencing appraisals; and use of appraisal results in helping processes. Additionally, the specific ability to administer and interpret tests and inventories to assess abilities, interests, and identify career options is important.

8. **Research and Evaluation:** Includes studies that provide a broad understanding of types of research; basic statistics; research-report development; research implementation; program evaluation; needs assessment; publication of research information; and ethical and legal considerations.

9. **Professional Orientation:** Includes studies that provide a broad understanding of professional roles and functions; professional goals and objectives; professional organizations and associations; professional history and trends; ethical and legal standards; professional preparation standards; and professional credentialing.

10. **Practicum:** Provides for the development of individual and group counseling skills under supervision. The practicum must be taken through a regionally accredited institution, for a total of one hundred (100) clock hours. A minimum of forty (40) clock hours must be direct service work with clients appropriate to the program emphasis. A minimum of one (1) clock hour per week must be of individual supervision by program faculty, and a minimum of one and one-half (1 1/2) clock hours per week must be group supervision.

11. **Internship:** Provides an opportunity for the student to perform all the activities that a regularly employed staff member in the setting would be expected to perform. The internship must be a minimum of six hundred (600) clock hours, to include: a minimum of two hundred and forty (240) hours of direct service work with clients appropriate to the program emphasis area; a minimum of two and one-half (2 1/2) hours per week of supervision, to include at least one (1) hour per week of individual supervision.

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(3) Experience.

(a) The experience requirements for applicants are set out in Code of Ala. 1975, §34-8A-7(5), and in Section 255-X-3-.02 of the rules and regulations of the board. All educational requirements for licensure must be completed prior to accruing post-master's supervised experience and/or post-master's academic work used to substitute for post-master's supervised experience. No accrual of required supervised experience shall occur until the Associate Licensed Counselor license has been issued.

(b) Beginning August 1, 2000, applicants must have three thousand (3000) hours of supervised experience in professional counseling with Board approved supervision.

1. Three thousand (3000) hours of required supervised experience in professional counseling acceptable to the Board must include the following minimum requirements:

- (i) Two thousand, two hundred and fifty (2,250) hours will be direct counseling service with individuals, couples, families, or groups;
- (ii) Seven hundred and fifty (750) hours will be indirect counseling services to include, but not limited to, documentation, consultation, referral development, etc.

2. An applicant may subtract one thousand hours of the required professional experience for every 15 graduate semester hours of 22.5 quarter hours obtained beyond the master's degree from a regionally accredited college or university, provided that such hours are clearly related to the field of professional counseling, are focused on increasing knowledge and use of skills in the private practice of counseling in one or more of the following areas: counseling theory and practice, human growth and development, social and multicultural foundations, helping relationships, group dynamics, lifestyle and career development, appraisal of individuals, research and evaluation, or professional orientation, and are acceptable to the Board. However, in no case may the applicant have less than one thousand hours of the required professional experience.

3. An applicant who is able to subtract one thousand hours of the required professional experience must have two thousand hours of supervised professional experience.

4. Two thousand hours of the required supervised professional experience must include the following minimum requirements:

- (i) Fifteen hundred (1,500) hours will be direct counseling service with individuals, couples, families or groups;

- (ii) Five hundred (500) hours will be indirect counseling services to include, but not limited to documentation, consultation, referral development, etc.

5. An applicant who is able to subtract two thousand hours of the required professional experience must have one thousand hours of supervised professional experience.

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6. One thousand hours of the required supervised professional experience must include the following minimum requirements:

- (i) Seven hundred and fifty (750) hours will be direct counseling service with individuals, couples, families or groups;
- (ii) Two hundred and fifty (250) hours will be indirect counseling services to include, but not limited to documentation, consultation, referral development, etc.

(4) Examination. All applicants not falling within the provisions of Code of Ala. 1975, §34-8A-23, must demonstrate professional competence in counseling by passing an examination as provided in Code of Ala. 1975, §34-8A-7(6).

(5) Character and Professional Integrity. All applicants shall furnish the requisite number of references and endorsements required by the application form adopted by the Board pursuant to Code of Ala. 1975, §34-8A-7.

Author: Alabama Board of Examiners in Counseling

Statutory Authority: Code of Ala. 1975, §34-8A-1, et seq.

History: Filed September 30, 1982. **Amended:** Filed February, 1988. **Amended:** Filed March 30, 1993. **Amended:** Filed January 16, 1996; effective February 20, 1996. **Amended:** Filed November 26, 1996; effective December 31, 1996. **Amended:** Filed September 22, 1997; effective October 27, 1997. **Amended:** Filed August 12, 1998; effective September 16, 1998. **Amended:** Filed March 1, 2000; effective April 5, 2000; **Amended:** Filed September 22, 2000; effective October 27, 2000. **Amended:** Filed May 17, 2001; effective June 21, 2001. **Amended:** Filed March 22, 2002; effective April 26, 2002. **Amended:** Filed May 30, 2003; effective July 4, 2003. **Amended:** Filed November 9, 2006; effective December 14, 2006.

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Administrative Code**

**Chapter 255-X-7
License Renewal**

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255-X-7-.01 Licensed Professional Counselor (LPC) Renewal (New Rule)
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255 X 7 .01 Expiration. (Repealed) All Licensed Professional Counselor licenses expire biennially and on July 31 of the renewal year. For all expired LPC licenses renewed after July 31 of a renewal year, the date of issuance shall correspond to the date of the approved renewal and the renewed licensure term shall not exceed twenty four (24) months from the expiration date of the previous licensure term.

An Associate Licensed Counselor license issued prior to January 1, 2010 expires biennially and on July 31 of the renewal year. The renewal period for an ALC license expiring on July 31, 2010 or July 31, 2011 will be for a term of twelve (12) months. For all expired ALC licenses renewed after July 31 of the renewal year, the date of issuance shall correspond to the date of the approved renewal and will expire twelve (12) months from the date of issue.

An Associate Licensed Counselor whose initial license was issued after December 31, 2009, is required to pay annually to the board by the anniversary of his or her initial license issuance date a renewal fee as set out in section 255 X 1 .08. A lapsed license may be renewed within a period of one year after lapse upon payment of fees in arrears or thereafter, upon payment of a renewal fee as determined by the board.

Author: Alabama Board of Examiners in Counseling

Statutory Authority: Code of Ala. 1975, §34 8A 6

History: September 30, 1982. Amended: Filed March 1, 2000; effective April 5, 2000.

Amended: Filed May 17, 2001; effective June 21, 2001. Amended: Filed September 28, 2009; effective November 2, 2009.

255-X-7-.01 Licensed Professional Counselor (LPC) Renewal. (New Rule)

(1) General. All Licensed Professional Counselor licenses expire biennially and on July 31 of the renewal year. For all expired LPC licenses renewed after July 31 of a renewal year, the date of issuance shall correspond to the date of the approved renewal and the renewed licensure term shall not exceed twenty-four (24) months from the expiration date of the previous licensure term.

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(2) Renewal Notice and Application. As a courtesy, LPC renewal notices are mailed to the licensee. Failure to receive a renewal notice from the Board will not relieve the licensee from the renewal requirement. Renewal applications will be mailed by the Board or made available through the Board's website. The LPC must submit the renewal application and renewal fee to the Board office by August 1 of the renewal year.

(3) Renewal Fee. A renewal fee, approved by the Board, is required for any LPC license renewal. Checks should be payable to the Alabama Board of Examiners in Counseling. Failure to pay the biennial renewal fee by August 1 of the renewal year shall automatically suspend the right of any LPC to practice while delinquent. Such lapsed license may be renewed within a period of two (2) years after payment of all fees in arrears, or thereafter, upon payment of a renewal fee to be determined by the Board. Any LPC whose license has lapsed beyond six (6) years must reapply under the current regulations for initial licensure.

(4) Continuing Education. No license will be renewed unless the renewal request is accompanied by evidence satisfactory to the Board of the completion of relevant professional and continued education experience during the term of the current license.

(a) A minimum of forty (40) formal contact clock hours of relevant professional and continued education experience shall be required for renewal of LPC license. The forty (40) hours of continuing education required for licensure renewal must contain a minimum of six (6) clock hours of continuing education devoted to ethical concerns for practice, assessment, supervision, or research in counseling.

(b) All formal contact clock hours of relevant professional and continued educational experience shall be approved in advance by the Board, or shall be formal graduate academic course work, excluding thesis or dissertation credit. Academic courses taken as "audits" must be verified with an official transcript and letter from instructor confirming attendance.

(c) The LPC is responsible for maintaining documentation to verify completion of all continuing activities listed on the renewal application. This documentation must be available for review by the Board upon request for a period of three (3) years following the renewal period in which the continuing education activities were used for licensure renewal.

(d) Of the forty (40) formal contact clock hours required for renewal of LPC, ten (10) hours may be obtained by supplying documentation of two (2) of the activities listed below:

1. Services as a presenter for a seminar, workshop, or training conference that is primarily counseling in nature.
2. Publication of Peer reviewed material that is primarily counseling in nature.
3. Therapy received (counseling, psychotherapy, analysis) leading to certification or utilized as a learning modality that is preapproved by the Board and yields a certificate or similar document for inclusion in the licensure file.
4. Services on boards, commissions, and holding office in professional organizations, specifically related to counseling, and in which at least thirty (30) hours annually are devoted to such service.

(e) Real-Time Participation in Continuing Education Activities. Effective August 1, 2011, a minimum of seventy-five percent (75%) of the continuing education activities required for any licensure renewal period must consist of real-time participation in seminars, classes, workshops, presentations, training programs, or similar activities. Such real-time participation must involve licensee presence in the location of the activity as it occurs or use of interactive technology by the licensee for the activity as it occurs. Self-contained activities (e.g., recorded presentations, reading, online study) that do not feature opportunities for dialogue and interaction for the licensee as the activity occurs do not qualify as real-time participation in continuing education.

(f) Documentation of Continuing Education Activities. All certificates of completion/verification of attendance must contain: licensee's name, name of workshop/seminar/training, name of sponsoring entity, dates of the activity, and number of contact hours granted.

(5) Audit of LPC Renewals. Beginning August 1, 2012, the Board will conduct a mandatory random audit of 10 percent (10%) of LPC renewal applications for the most recent renewal period. The audit is to ensure that the continuing education requirement is being met.

(a) An LPC whose renewal is selected for audit is required to send verification of his/her continuing education to the Board office within thirty (30) days of the date of receipt of the audit notice. Failure to submit verification of continuing education within the thirty (30) day period automatically results in a formal disciplinary action by the Board.

(b) LPCs who submit documentation that is unclear or questionable for renewal purposes may be required to submit additional documentation. LPCs who are unable to submit satisfactory verification of the required approved continuing education listed in the renewal application are subject to formal disciplinary action by the Board.

(c) LPCs audited for licensure renewal will be subject to random audit selections in subsequent renewal periods. Successful selection for audit review will not remove an LPC from audit review in any subsequent renewal period.

(6) Expired License. Applicants who seek to renew an LPC license more than twenty-four (24) months from the expiration date of their last active license must pay the published renewal fee. The period of licensure renewal shall not extend beyond the next July 31. The renewal application must be accompanied by documentation acceptable to the Board of continuing education activities of no less than forty (40) contact clock hours accrued within the twenty (24) months immediately preceding the request for renewal. The forty (40) hours of continuing education must contain a minimum of six (6) clock hours of continuing education devoted to ethical concerns for practice, assessment, supervision, or research in counseling. Continuing education documentation associated with the renewal of an expired license must be submitted to the Board for review but will not be subject to the audit procedure.

Author: Alabama Board of Examiners in Counseling

Statutory Authority: Code of Ala. 1975, §34-8A-5

History: New Rule:

255 X 7 .02 Renewal Fee. (Repealed)

(1) A renewal fee, approved by the Board is required for any licensure renewal. Checks should be made payable to the Alabama Board of Examiners in Counseling.

Author Alabama Board of Examiners in Counseling

Statutory Authority: Code of Ala. 1975, §34 8A 14.

History: Filed September 30, 1982; July 30, 1992. Amended: Filed May 17, 2001; effective June 21, 2001.

255-X-7-.02 Associate Licensed Counselor (ALC) Renewal. (New Rule)

(1) General. An Associate Licensed Counselor whose initial license was issued prior to January 1, 2010 expires biennially and on July 31 of the renewal year. The renewal period for an ALC license initially issued prior to January 1, 2010 and expiring on July 31, 2011 will be for a term of twelve (12) months.

An Associate Licensed Counselor whose license was issued after December 31, 2009 is required to pay annually to the board by the anniversary of his or her license issuance date a renewal fee as set out in section 255-X-1-.08. A lapsed license may be renewed within a period of one year after lapse upon payment of fees in arrears or thereafter upon payment of a renewal fee as determined by the board.

(2) Renewal Notice and Application. As a courtesy, ALC renewal notices are mailed to the licensee. Failure to receive a renewal notice from the Board will not relieve the licensee from the renewal requirement. Renewal applications will be mailed by the Board or made available through the Board's website.

(3) Continuing Education. No license will be renewed unless the renewal request is accompanied by evidence satisfactory to the Board of the completion of relevant professional and continued education experience during the term of the current license.

(a) A minimum of twenty (20) formal contact clock hours of relevant professional and continued education experience shall be required for renewal of ALC license initially issued prior to January 1, 2010 and expiring July 31, 2011. The twenty (20) hours of continuing education required for licensure renewal must contain a minimum of three (3) clock hours of continuing education devoted to ethical concerns for practice, assessment, supervision, or research in counseling.

A minimum of ten (10) formal contact clock hours of relevant professional and continued educational experience shall be required for renewal of an ALC license issued after December 31, 2009. The ten (10) hours of continuing education required for ALC licensure renewal must contain a minimum of two (2) clock hours of continuing education devoted to ethical concerns for practice, assessment, supervision, or research in counseling.

(b) All formal contact clock hours of relevant professional and continued educational experience shall be approved in advance by the Board, or shall be formal graduate academic course work, excluding thesis or dissertation credit. Academic courses taken as "audits" must be verified with an official transcript and letter from instructor confirming attendance.

(c) The ALC is responsible for maintaining documentation to verify completion of all continued educational activities listed on the renewal application. This documentation must be available for review by the Board upon request for a period of three (3) years following the renewal period in which the continuing education activities were used for licensure renewal.

(d) Of the twenty (20) formal contact clock hours required for renewal of ALC initially issued prior to January 1, 2010 and expiring July 31, 2011, five (5) hours may be obtained by supplying documentation of one (1) of the following activities.

Of the ten (10) formal contact clock hours required for renewal of ALC issued after December 31, 2009, three (3) hours may be obtained by supplying documentation of one (1) of the following activities:

1. Services as a presenter for a seminar, workshop, or training conference that is primarily counseling in nature.
2. Publication of peer reviewed material that is primarily counseling in nature.
3. Therapy received (counseling, psychotherapy, analysis) leading to certification or utilized as a learning modality that is preapproved by the Board and yields a certificate or similar document for inclusion in the licensure file.
4. Services on boards, commissions, and holding office in professional organizations, specifically related to counseling, and in which at least thirty (30) hours annually are devoted to such service.

(e) Real-Time Participation in Continuing Education Activities. Effective August 1, 2011, a minimum of seventy-five percent (75%) of the continuing education activities required for any licensure renewal period must consist of real-time participation in seminars, classes, workshops, presentations, training programs, or similar activities. Such real-time participation must involve licensee presence in the location of the activity as it occurs or use of interactive technology by the licensee for the activity as it occurs. Self-contained activities (e.g., recorded presentations, reading, online study) that do not feature opportunities for dialogue and interaction for the licensee as the activity occurs do not qualify as real-time participation in continuing education.

(f) Documentation of continuing educational activities. All certificates of completion/verification of attendance must contain: licensee's name, name of workshop/seminar/training, name of sponsoring entity, dates of the activity, and number of contact hours granted.

(4) Expired License Applicants who seek to renew an ALC license more than twelve (12) months from the expiration date of their last active license must pay the published renewal fee. The renewed license shall bear an issuance date corresponding to the approval date of the renewal and shall expire twelve (12) months from the date of issue. The renewal application must be accompanied by documentation acceptable to the Board of continued educational activities of no less than ten (10) clock hours accrued within the twelve (12) months immediately preceding the request for renewal. The ten (10) hours of continuing education must contain a minimum of two (2) clock hours of continuing education devoted to ethical concerns for practice, assessment, supervision, or research in counseling. An ALC must also submit a proposed plan of supervision for approval by the Board.

Author: Alabama Board of Examiners in Counseling

Statutory Authority: Code of Ala. 1975, §34-8A-5

History: New Rule:

255 X 7 .03 Continuing Education. (Repealed) No license will be renewed unless the renewal request is accompanied by evidence satisfactory to the Board of the completion of relevant professional and continued education experience during the term of the current license.

(a) A minimum of twenty (20) formal contact clock hours of relevant professional and continued education experience shall be required for renewal of ALC license expiring July 31, 2010 or July 31, 2011. The twenty (20) hours of continuing education required for licensure renewal must contain a minimum of three (3) clock hours of continuing education devoted to ethical concerns for practice, assessment, supervision, or research in counseling.

A minimum of ten (10) formal contact clock hours of relevant professional and continued education experience shall be required for renewal of an ALC license issued after December 31, 2009. The ten (10) hours of continuing education required for licensure renewal must contain a minimum of two (2) clock hours of continuing education devoted to ethical concerns for practice, assessment, supervision, or research in counseling.

(b) A minimum of forty (40) formal contact clock hours of relevant professional and continued education experience shall be required for renewal of LPC license. The forty (40) hours of continuing education required for licensure renewal must contain a minimum of six (6) clock hours of continuing education devoted to ethical concerns for practice, assessment, supervision, or research in counseling.

(c) All formal contact clock hours of relevant professional and continued educational experience shall be approved in advance by the Board, or shall be formal graduate academic course work, excluding thesis or dissertation credit.

(d) Of the forty (40) formal contact clock hours required for renewal of LPC, ten (10) hours may be obtained by supplying documentation of two (2) of the activities listed below:

1. Services as a presenter for a seminar, workshop, or training conference that is primarily counseling in nature.
2. Publication of Peer reviewed material that is primarily counseling in nature.

3. Therapy received (counseling, psychotherapy, analysis) leading to certification or utilized as a learning modality that is preapproved by the Board and yields a certificate or similar document for inclusion in the licensure file.

4. Services on boards, commissions, and holding office in professional organizations, specifically related to counseling, and in which at least thirty (30) hours annually are devoted to such service.

(e) Of the twenty (20) formal contact clock hours required for renewal of ALC expiring July 31, 2010 or July 31, 2011, five (5) hours may be obtained by supplying documentation of one (1) of the activities set forth in (d)1. through (d) 4. above.

Of the ten (10) formal contact clock hours required for renewal of ALC issued after January 1, 2010, three (3) hours may be obtained by supplying documentation of one (1) of the activities set forth in (d)1. through (d)4. above.

(f) Definitions:

1. “Contact clock hours” means the number of actual hours spent in direct participation between learner and instructor or facilitator. Courses taken as “audits” require instructor’s verification of satisfactory attendance and participation. Typically, one (1) CEU (continuing education unit) is equivalent to ten (10) clock hours.

2. “Relevant professional and continued educational experience” means a professional program, seminar, workshop, or formal graduate course work in a regionally accredited institution, consisting of at least one (1) contact hour which provides specific knowledge, skills, and abilities in the professional field of counseling and may be offered on the job (in service), at a professional convention, conference or workshop, or as an independent program for a fee or free. Sponsors may be employers, licensed professional counselors, professional trainers, professional associates, approved in advance by the Board, and regionally accredited educational institutions.

(g) Minimum Real Time Participation in Continuing Education Activities. Effective August 1, 2011, a minimum of seventy five percent (75%) of the continuing education activities required for any licensure renewal period must consist of real time participation in seminars, classes, workshops, presentations, training programs, or similar activities. Such real time participation must involve licensee presence in the location of the activity as it occurs or use of interactive technology by the licensee for the activity as it occurs. Self contained activities (e.g., recorded presentations, reading, online study) that do not feature opportunities for dialogue and interaction for the licensee as the activity occurs do not qualify as real time participation in continuing education.

Author: Alabama Board of Examiners in Counseling

Statutory Authority: Code of Ala. 1975, §34 8A - 14

History: Filed September 30, 1982. Amended: Filed February 5, 1988. Amended: Filed March 30, 1993. Amended: Filed March 21, 1995; effective April 25, 1995. Amended: Filed November 26, 1996; effective December 31, 1996. Amended: Filed March 1, 2000; effective April 5, 2000. Amended: Filed September 22, 2000; effective October 27, 2000. Amended: Filed May 17, 2001; effective June 21, 2001. Amended: Filed November 9, 2006; effective December 14, 2006. Amended: Filed September 28, 2009; effective November 2, 2009.

255 X 7 .04 Renewal Applications. (Repealed) Renewal applications will be mailed by the Board or made available through the Board's website . Completion of renewal applications and submission of the appropriate renewal fee by the licensee is a requirement for renewal.

Author: Alabama Board of Examiners in Counseling

Statutory Authority: Code of Ala. 1975, §34 8A 14

History: Filed September 30, 1982. Amended: Filed November 26, 1997; effective January 1, 1998. Amended: Filed May 30, 2003; effective July 4, 2003.

255 X 7 .05 Renewal Application Deadline. (Repealed) By August 1 of the renewal year, LPCs must submit to the Board the renewal application, renewal fee, verification of continuing education activities, and documents verifying additional qualifications earned or changes in status.

An ALC whose license expires July 31, 2010 or July 31, 2011 must submit to the Board, prior to August 1 of the renewal year, the renewal application, renewal fee, verification of continuing education activities, and documents verifying additional qualifications earned or changes in status.

ALCs whose initial license was issued after December 31, 2009 must submit to the Board, by the anniversary of the issue date of the initial license, the renewal application, renewal fee, verification of continuing education activities, and documents verifying additional qualifications earned or changes in status.

Author: Alabama Board of Examiners in Counseling

Statutory Authority: Code of Ala. 1975, §34 8A 14

History: Filed September 30, 1982. Amended: Filed November 26, 1997; effective January 1, 1998. Amended: Filed November 9, 2006; effective December 14, 2006.

255 X 7 .06 Failure To Pay Renewal Fee. (Repealed) Failure to pay biennial renewal fee by August 1 of the renewal year shall automatically suspend the right of any LPC to practice while delinquent. Such lapsed license may be renewed within a period of two (2) years after payment of all fees in arrears, or thereafter, upon payment of a renewal fee to be determined by the Board. Any LPC whose license has lapsed beyond six (6) years must reapply under the current regulations for initial licensure.

For ALC licenses expiring July 31, 2010 or July 31, 2011, failure to pay the renewal fee by August 1 of the renewal year shall automatically suspend the right of any ALC to practice while delinquent.

For ALC licenses issued after December 31, 2009, failure to pay the annual renewal fee by the anniversary of the initial license issuance date shall automatically suspend the right of any ALC to practice while delinquent. Such lapsed license may be renewed within a period of one year after lapse upon payment of fees in arrears or thereafter, upon payment of a renewal fee as determined by the board. Any ALC whose license has lapsed beyond six (6) years must reapply under the current regulations for initial licensure.

Author: Alabama Board of Examiners in Counseling

Statutory Authority: Code of Ala. 1975, §34 8A 6

History: Filed September 30, 1982. Amended: Filed November 26, 1996; effective December 31, 1996. Amended: Filed November 9, 2006; effective December 14, 2006; Amended: Filed September 28, 2009; effective November 2, 2009.

255 X 7 .07 Expired License. (Repealed) Applicants who seek to renew an LPC license more than twenty four (24) months from the expiration date of their last active license must pay the published renewal fee. The period of licensure renewal shall not extend beyond the next July 31. The renewal application must be accompanied by documentation acceptable to the Board of continuing education activities of no less than forty (40) contact clock hours accrued within the twenty four (24) months immediately preceding the request for renewal.

Effective January 1, 2010, applicants who seek to renew an ALC license more than twelve (12) months from the expiration date of their last active license must pay the published renewal fee. The renewed license shall bear an issuance date corresponding to the approval date of the renewal and shall expire twelve (12) months from the date of issue. The renewal application must be accompanied by documentation acceptable to the Board of continuing education activities of no less than ten (10) contact clock hours accrued within the twelve (12) months immediately preceding the request for renewal. An ALC must also submit a proposed plan of supervision for approval by the Board.

Author: Alabama Board of Examiners in Counseling

Statutory Authority: Code of Ala. 1975, §34 8A 6

History: New Rule: Filed May 17, 2001; effective June 21, 2001. **Amended:** Filed May 30, 2003; effective July 4, 2003. **Amended:** Filed September 28, 2009; effective November 2, 2009.