



# Alabama Board of Examiners in Counseling

2777 Zelda Road • Montgomery, Alabama 36106

## RECOMMENDATION FORM

▶ Applicant's Name (last/first/middle): \_\_\_\_\_

▶ Last Four Digits of Social Security No.: \_\_\_\_\_

*The person listed above has applied to the Alabama Board of Examiners in Counseling. Your objective rating of this applicant's characteristics will enable the Board to evaluate whether this applicant meets its standards. All applicants have a right to review their file.*

### RATER

▶ Rater's Name: \_\_\_\_\_

Title/Position: \_\_\_\_\_

▶ Organization Name: \_\_\_\_\_

Address (street): \_\_\_\_\_

(city, state, zip): \_\_\_\_\_

Email: \_\_\_\_\_

▶ Relationship to Applicant (Check all applicable.)

Professor

Friend

Colleague

Current Supervisor

Former Supervisor

Other: \_\_\_\_\_

### QUANTITATIVE RANKING

▶ Please circle the appropriate number to rate the applicant on the following characteristics.

*[1 = lowest, 5 = highest]*

Self-assessment ..... 1 ..... 2 ..... 3 ..... 4 ..... 5 ..... Unable to Evaluate

Personal Integrity ..... 1 ..... 2 ..... 3 ..... 4 ..... 5 ..... Unable to Evaluate

Recognition of Own Limitations ..... 1 ..... 2 ..... 3 ..... 4 ..... 5 ..... Unable to Evaluate

Acceptance of Creative Criticism ..... 1 ..... 2 ..... 3 ..... 4 ..... 5 ..... Unable to Evaluate



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- Motivation to Learn .....1 ..... 2 ..... 3 ..... 4 ..... 5 ..... Unable to Evaluate
- Sense of Humor.....1 ..... 2 ..... 3 ..... 4 ..... 5 ..... Unable to Evaluate
- Commitment to the Profession.....1 ..... 2 ..... 3 ..... 4 ..... 5 ..... Unable to Evaluate
- Ethical Professional Conduct.....1 ..... 2 ..... 3 ..... 4 ..... 5 ..... Unable to Evaluate
- Reputation with Professional Colleagues .....1 ..... 2 ..... 3 ..... 4 ..... 5 ..... Unable to Evaluate
- Concern for Welfare of Clients.....1 ..... 2 ..... 3 ..... 4 ..... 5 ..... Unable to Evaluate
- Individual Counseling Skills.....1 ..... 2 ..... 3 ..... 4 ..... 5 ..... Unable to Evaluate
- Group Counseling Skills.....1 ..... 2 ..... 3 ..... 4 ..... 5 ..... Unable to Evaluate
- Assessment Skills.....1 ..... 2 ..... 3 ..... 4 ..... 5 ..... Unable to Evaluate
- Ability to Make Appropriate Referrals .....1 ..... 2 ..... 3 ..... 4 ..... 5 ..... Unable to Evaluate
- Consulting Skills.....1 ..... 2 ..... 3 ..... 4 ..... 5 ..... Unable to Evaluate
- Potential as a Counselor.....1 ..... 2 ..... 3 ..... 4 ..... 5 ..... Unable to Evaluate
- Ability to Treat Confidential Material Professionally .....1 ..... 2 ..... 3 ..... 4 ..... 5 ..... Unable to Evaluate
- Cultural Sensitivity .....1 ..... 2 ..... 3 ..... 4 ..... 5 ..... Unable to Evaluate
- Capacity to Manage Intimate Counseling Relationships .....1 ..... 2 ..... 3 ..... 4 ..... 5 ..... Unable to Evaluate

▶ Attempts to secure ratings on the scale above are sometimes inadequate for a thorough evaluation of an applicant. Please use the space below for any additional comments.

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▶ List Applicant's most important assets as a professional counselor.

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_

▶ The Board is also interested in your assessment of areas where Applicant may need additional development.

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_

Rater (sign): \_\_\_\_\_ (print): \_\_\_\_\_

Date: \_\_\_\_\_

**PLEASE SUBMIT THIS RECOMMENDATION FORM TO:**

Alabama Board of Examiners in Counseling

2777 Zelda Rd.

Montgomery, AL 36106

(334) 420-7229 or (800) 822-3307