

**ALABAMA BOARD OF EXAMINERS IN COUNSELING**  
**2777 Zelda Road**  
**Montgomery, AL 36106**

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<https://us06web.zoom.us/j/88984372867?pwd=ozYafCC5abxH0sdE32BkvULCdYbcpd.1>

Meeting ID: 889 8437 2867  
Passcode: 635161

**BOARD MEETING**  
**Friday, March 21, 2025**  
**10:00 A.M.**

**LOCATION: Board's Office**  
**2777 Zelda Road, Montgomery AL**  
**36106**

**AGENDA**

- |      |   |                             |
|------|---|-----------------------------|
| I.   | Call Meeting to Order   | <i>Chairperson Robinson</i> |
|      | A. Opening Statement (read aloud)                               | <i>Keith Warren</i>         |
|      | B. Roll Call  | <i>Keith Warren</i>         |
|      | C. Welcome  | <i>Chairperson Robinson</i> |
| II.  | Review and Approval of Agenda                                   | <i>(motion)</i>             |
| III. | Review and Approval of Meeting Minutes                          | <i>(motion)</i>             |
|      | A. January 17, 2025 Regular Meeting                             |                             |
| IV.  | Reports   |                             |
|      | A. Executive Director Report                                    | <i>Keith Warren</i>         |
|      | 1. License Report   |                             |
|      | 2. Update on Tasks and Assignments                              |                             |
|      | a. Update on Student Intern Counseling Services                 |                             |
|      | b. Cost of Supervision in Other States                          |                             |
|      | c. Update on Proposed Rules and Projected Licensing Fee Revenue |                             |
|      | d. Update on Proposed Policy Manual                             |                             |
|      | e. Update on Applications' Modifications                        |                             |

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*AGENDA – continued*

3. CE Seminars
  - a. Follow-Up Report on January 24, 2025 Seminar
  - b. Review and Approval of May 1, 2025 Seminar *(motion)*
4. FY 2024 Financials *(motion)*
- B. Legal Counsel (on behalf of Vania Hosea) *Tara Hetzel*
  1. Complaints - Investigative Committee Recommendations *motion*
  2. Update on Administrative Services Contract
- C. Update on Counseling Compact *Dr. Parker*
- D. Academia Rule Revision Committee Report *Dr. Hollingsworth*
- E. Supervision Committee Report *Dr. Crawford*
- F. ALCA Update *Dr. Driver*
- V. Old Business
  - A. Discussion of 6-Year Rule for Inactive
- VI. New Business
  - A. Adoption of Final Rules
    1. Public Comments on Rules
    2. Supervision Committee Recommendations
    3. 255-X-2-.23 Direct Supervision
    4. 255-X-2-.24 Other Supervision
    5. 255-X-3-.01 Licensed Professional Counselor
    6. 255-X-3-.02 Associated Licensed Counselor
    7. 255-X-4-.01 General
    8. 255-X-4-.04 References

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*AGENDA – continued*

9. 255-X-4-.05 Board Decisions Related to Applications
10. 255-X-4-.07 Denial of Application
11. 255-X-6 Licensure
12. 255-X-7 License Renewal
13. 255-X-B Appendix - Other Supervision Guidelines
- B. Renewal of Wellness Program Contract  
(with Expanded Services to Applicants Pending Licensure)
- C. Academic Review Contract Expiration and RFP Specifications
- D. Review of Applications & License Requests *Keith Warren*
  1. Associate Licensed Counselor Approval
  2. Provisional Approval
  3. Licensed Professional Counselor (ALC to LPC) Approval
  4. Licensed Professional Counselor Endorsement Approval
  5. License Professional Counselor-Supervisor Approval
  6. Reduction in Hours Approval
  7. Inactive Request (*Ratify Approval*)
  8. Reactivation Request (*Ratify Approval*)
  9. NCE Accommodations Approval (*Ratify Approval*)
  - 10.\* Special Requests
  11. Legal Requests
  12. Continuing Education
- VII. Other Business and Announcements
  - A. Next Regularly Scheduled Board Meeting on May 16, 2025
  - B. Submission of Board Travel and Compensation
- VIII. Adjournment