



FINANCIAL REVIEW OF BOARD OF EXAMINERS IN COUNSELING

JANUARY – FEBRUARY 2025

COMPILED BY:
BRANNON LITTLETON

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Cash Flow Analysis Report

Name of Board	Examiners in Counseling	
Period Covered	01/01/2025 - 02/28/2025	
		Report Id#
Beginning Cash Balance of Period	\$3,061,425.16	AFIN-CASH-002
Cash Receipts	<u>\$ 82,760.00</u>	AFIN-AR-001B
Gross Cash Available through Date	\$ 3,144,185.16	
Expenditures		AFIN-AP-037
0100 Personnel Costs	\$ 16,309.08	
0200 Employee Benefit	\$ 3,257.64	
0300 Travel, In-State	\$ 4,704.80	
0400 Travel, Out of State	\$ -	
0600 Rentals and Leases	\$ 2,935.00	
0700 Utilities and Communication	\$ 943.42	
0800 Services	\$ 99,282.83	
0900 Supplies	\$ 158.53	
1400 Other Equipment Purchases		
Total Expenditures	<u>\$ 127,591.30</u>	
Ending Cash Balance	\$ 3,016,593.86	AFIN-CASH-002
Projected Revenue through 09/30/25	\$ 716,828.00	AFIN-AR-001B (from 2024)
Projected Expenses through 09/30/25	\$ 475,987.11	AFIN-AP-037 (from 2024)
Projected Cash Balance through 09/30/25	\$ 3,257,434.75	

Actual vs Budget

Name of Board Examiners in Counseling
 Period Covered 01/01/2025 - 02/28/2025

	Annual Budget	Expenditures through 02/28/2025	Encumbrances	Budget Balance as of 02/28/2025	Estimated Expenses for 03/01-09/30	Estimated Ending Budget Balance
0100 Personnel Costs	\$ 65,000.00	\$ 41,734.92	\$ -	\$ 23,265.08	\$ 18,805.40	\$ 4,459.68
0200 Employee Benefit	\$ 24,000.00	\$ 8,217.71	\$ -	\$ 15,782.29	\$ 1,450.65	\$ 14,331.64
0300 Travel, In-State	\$ 30,000.00	\$ 8,023.77	\$ -	\$ 21,976.23	\$ 10,790.85	\$ 11,185.38
0400 Travel, Out-of-State	\$ 5,000.00		\$ -	\$ 5,000.00	\$ 1,189.58	\$ 3,810.42
0500 Repair and Mainenance	\$ 2,000.00		\$ -	\$ 2,000.00		\$ 2,000.00
0600 Rentals and Leases	\$ 3,000.00	\$ 2,935.00	\$ -	\$ 65.00		\$ 65.00
0700 Utilities and Communication	\$ 6,000.00	\$ 1,798.83	\$ 1,300.00	\$ 2,901.17	\$ 1,692.70	\$ 1,208.47
0800 Services	\$ 807,500.00	\$ 181,983.09	\$ 30,031.00	\$ 595,485.91	\$ 427,926.84	\$ 167,559.07
0900 Supplies	\$ 24,500.00	\$ 3,566.53	\$ -	\$ 20,933.47	\$ 14,131.10	\$ 6,802.37
1400 Other Equipment Purchases	\$ 8,000.00		\$ -	\$ 8,000.00		\$ 8,000.00
	\$ 975,000.00	\$ 248,259.85	\$ 31,331.00	\$ 695,409.15	\$ 475,987.11	\$ 219,422.04

Break Down of Encumbrances

How much is left on POs.

Vendor	Amount
Verizon Wireless	\$ 1,300.00
CU Virtual Board LLC	\$ 3,375.00
Kalm	\$ 20,000.00
Business Systems Consultants	<u>\$ 6,656.00</u>
	\$ 31,331.00

*Estimated Expenditures based on transactions from 03/01/2024-09/30/2024 with a 3% increases applied.

Report ID AFIN-CASH-002
Run Date 3/20/25
Run Time 8:33:58 AM

State of Alabama
Department of Finance
Budgetary Fund Balance Report
As of 01/01/2025

Fund	Fund Name	Beginning of the Year Available Cash	Current Period Available Cash	Prior Year Unobligated Allotments	Prior Year Capital Outlay Unobligated Amount	Encumbrances	Unobligated Cash
0409	Board Of Examiners In Counseling	\$3,125,749.24	\$3,061,425.16	\$62,233.37	\$0.00	\$51,764.76	\$2,947,427.03

Report ID: AFIN-AR-001B

Run Date: 3/20/25

Run Time: 8:43 AM

State of Alabama
Revenue Summary Report
For Dates From 01/01/2025 to 02/28/2025

Page 1 of 2

Department: 343 - Counseling Examiners Board

Fund	Revenue Source	Billed Revenue Not Collected	Collected Revenue	Total Revenue
0409	0177 - Counselors		\$82,250.00	\$82,250.00
	0537 - Miscellaneous Fees-Not Otherwise Classified		\$100.00	\$100.00
	0606 - Bad Check Penalties		\$410.00	\$410.00
Total for Fund: 0409			\$82,760.00	\$82,760.00
Total for Department: 343			\$82,760.00	\$82,760.00

Report ID: AFIN-AR-001

Run Date: 3/20/25

Run Time: 8:43 AM

State of Alabama
Detail Report for Collected Revenue
For Dates From 01/01/2025 to 02/28/2025

Page 1 of 2

Department: 343 - Counseling Examiners Board

Fund	Revenue Source	Jrnl Doc (Code,Dept,ID,Vers)	Jrnl Doc Record Date	Location/ Provider Code	Collected Revenue
0409	0177 - Counselors	CR,343,2410176,1	01/02/2025		\$25.00
	0177 - Counselors	CR,343,2412374,1	01/09/2025		\$25.00
	0177 - Counselors	CR,343,24176408,1	01/14/2025		\$50.00
	0177 - Counselors	CR,343,2421574,1	01/27/2025		\$200.00
	0177 - Counselors	CR,343,2425252,1	01/28/2025		\$75.00
	0177 - Counselors	CR,343,2428374,1	02/05/2025		\$275.00
	0177 - Counselors	CR,343,2435576,1	02/11/2025		\$225.00
	0177 - Counselors	CR,343,2442096,1	02/24/2025		\$100.00
	0177 - Counselors	CR,343,3430000668,1	01/02/2025		\$50.00
	0177 - Counselors	CR,343,3430000669,1	01/02/2025		\$9,350.00
	0177 - Counselors	CR,343,3430000670,1	01/13/2025		\$7,900.00
	0177 - Counselors	CR,343,3430000671,1	01/13/2025		\$25.00
	0177 - Counselors	CR,343,3430000672,1	01/13/2025		\$75.00
	0177 - Counselors	CR,343,3430000673,1	01/13/2025		\$10,000.00
	0177 - Counselors	CR,343,3430000674,1	01/17/2025		\$6,150.00
	0177 - Counselors	CR,343,3430000676,1	01/27/2025		\$5,350.00
	0177 - Counselors	CR,343,3430000677,1	02/05/2025		\$75.00
	0177 - Counselors	CR,343,3430000678,1	02/05/2025		\$23,800.00
	0177 - Counselors	CR,343,3430000679,1	02/11/2025		\$25.00
	0177 - Counselors	CR,343,3430000680,1	02/11/2025		\$6,250.00
	0177 - Counselors	CR,343,3430000681,1	02/12/2025		\$25.00
	0177 - Counselors	CR,343,3430000682,1	02/12/2025		\$3,900.00
	0177 - Counselors	CR,343,3430000683,1	02/18/2025		\$3,200.00
	0177 - Counselors	CR,343,3430000687,1	02/24/2025		\$2,900.00
	0177 - Counselors	CR,343,3430000688,1	02/24/2025		\$2,400.00
	0177 - Counselors	NSF1,343,2500000028,1	01/28/2025		(\$200.00)
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,3430000684,1	02/18/2025		\$25.00

Report ID: AFIN-AR-001

Run Date: 3/20/25

Run Time: 8:43 AM

State of Alabama
Detail Report for Collected Revenue
For Dates From 01/01/2025 to 02/28/2025

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Department: 343 - Counseling Examiners Board

Fund	Revenue Source	Jrnl Doc (Code,Dept,ID,Vers)	Jrnl Doc Record Date	Location/ Provider Code	Collected Revenue
0409	0537 - Miscellaneous Fees-Not Otherwise Cl:	CR,343,3430000686,1	02/24/2025		\$50.00
	0537 - Miscellaneous Fees-Not Otherwise Cl:	CR,343,3430000689,1	02/24/2025		\$25.00
	0606 - Bad Check Penalties	CR,343,3430000675,1	01/17/2025		\$180.00
	0606 - Bad Check Penalties	CR,343,3430000685,1	02/24/2025		\$230.00
Total for Fund: 0409					\$82,760.00
Total for Department: 343					\$82,760.00
					Collected Revenue
Grand Total Amount for Collected Revenue for /Fiscal Year					\$82,760.00

State of Alabama
 Department of Finance
 Departmental Status Report By Object Category
 Through the month of February 2025



Department 343 - Counseling Examiners Board

Budget Fiscal Year 2025

Fund 0409 - Board Of Examiners In Counseling

Object Category 0100 - Personnel Costs

Object	Object Name	Posting Amount
0104	Salaries, Regular	\$14,209.08
0114	Board Members Compensation	\$2,100.00
Total for Object Category 0100 - Personnel Costs		\$16,309.08

Object Category 0200 - Employee Benefit

Object	Object Name	Posting Amount
0201	FICA	\$1,247.64
0203	Group Health Insurance	\$2,010.00
Total for Object Category 0200 - Employee Benefit		\$3,257.64

Object Category 0300 - Travel, In-State

Object	Object Name	Posting Amount
0301	Mileage	\$3,365.05
0303	Subsistence and Lodging-Overnight	\$1,225.00
0309	Employee Subsistence -Not Overnight	\$51.00
0310	Nonemployee Subsistence - Not Overnight	\$63.75
Total for Object Category 0300 - Travel, In-State		\$4,704.80

Object Category 0600 - Rentals And Leases

Object	Object Name	Posting Amount
0608	Meeting Rooms/Exhibit Space	\$2,935.00
Total for Object Category 0600 - Rentals And Leases		\$2,935.00

Object Category 0700 - Utilities And Communication

Object	Object Name	Posting Amount
0707	Postage	\$73.12
0714	Telecommunication	\$870.30
Total for Object Category 0700 - Utilities And Communication		\$943.42

Object Category 0800 - Services

Report ID: AFIN-AP-037
 Run Date: 3/20/25

State of Alabama
 Department of Finance
 Departmental Status Report By Object Category
 Through the month of February 2025



Department 343 - Counseling Examiners Board

Fund 0409 - Board Of Examiners In Counseling

Object Category 0800 - Services

Object	Object Name	Posting Amount
0801	Legal- Professional	\$3,535.00
0802	Accounting And Auditing-Professional	\$70,000.00
0807	Data Processing Personnel Services-Professional	\$8,287.37
0809	Education/Training Consultants-Professional	\$500.00
0813	Scientific and Technical-Professional	\$3,400.00
0821	Personnel Department Services	\$225.00
0844	SBS billing	\$246.30
0849	Finance and IT Planning/Oversight	\$11.16
0853	Medical Consulting, Professional	\$12,500.00
0855	Comptroller Services	\$578.00
Total for Object Category 0800 - Services		\$99,282.83

Object Category 0900 - Supplies, Mat'l, And Operating

Object	Object Name	Posting Amount
0936	Accreditation and Certification Fees	\$150.00
0944	Non-capitalized Software	\$8.53
Total for Object Category 0900 - Supplies, Mat'l, And Operating		\$158.53

Total for Fund 0409 - Board Of Examiners In Counseling		\$127,591.30
Total for Budget Fiscal Year 2025		\$127,591.30
Total for Department 343 - Counseling Examiners Board		\$127,591.30
Grand Total		\$127,591.30

Report ID AFIN-CASH-002
Run Date 3/20/25
Run Time 8:41:02 AM

State of Alabama
Department of Finance
Budgetary Fund Balance Report
As of 02/28/2025

Fund	Fund Name	Beginning of the Year Available Cash	Current Period Available Cash	Prior Year Unobligated Allotments	Prior Year Capital Outlay Unobligated Amount	Encumbrances	Unobligated Cash
0409	Board Of Examiners In Counseling	\$3,125,749.24	\$3,016,593.86	\$62,233.37	\$0.00	\$43,050.76	\$2,911,309.73

Report ID: AFIN-BUD-004
 Run Date: 3/20/25
 Run Time: 9:00:52 AM

State of Alabama
Budget Management Report
 Budget Fiscal Year 2025 through 2/28/25

Department: 343 - Counseling Examiners Board

Object Category	Annual Budget	Expenditures	Encumbrances	Total Obligations	Unobligated Budget Balance	Pre-Encumbrances	Total Commitments	Uncommitted	% of Budget Committed
0100 - Personnel Costs	\$65,000.00	\$41,734.92	\$0.00	\$41,734.92	\$23,265.08	\$0.00	\$41,734.92	\$23,265.08	64.21%
0200 - Employee Benefit	\$24,000.00	\$8,217.71	\$0.00	\$8,217.71	\$15,782.29	\$0.00	\$8,217.71	\$15,782.29	34.24%
0300 - Travel, In-State	\$30,000.00	\$8,023.77	\$0.00	\$8,023.77	\$21,976.23	\$0.00	\$8,023.77	\$21,976.23	26.75%
0400 - Travel, Out-Of-State	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
0500 - Repair And Maintenance	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
0600 - Rentals And Leases	\$3,000.00	\$2,935.00	\$0.00	\$2,935.00	\$65.00	\$0.00	\$2,935.00	\$65.00	97.83%
0700 - Utilities And Communication	\$6,000.00	\$1,798.83	\$1,300.00	\$3,098.83	\$2,901.17	\$0.00	\$3,098.83	\$2,901.17	51.65%
0800 - Services	\$807,500.00	\$181,983.09	\$30,031.00	\$212,014.09	\$595,485.91	\$0.00	\$212,014.09	\$595,485.91	26.26%
0900 - Supplies, Mat'l, And Operating	\$24,500.00	\$3,566.53	\$0.00	\$3,566.53	\$20,933.47	\$0.00	\$3,566.53	\$20,933.47	14.56%
1400 - Other Equipment Purchases	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
Total:	\$975,000.00	\$248,259.85	\$31,331.00	\$279,590.85	\$695,409.15	\$0.00	\$279,590.85	\$695,409.15	28.68%

Fund - Source of Funds	Annual Budget	Expenditures	Encumbrances	Total Obligations	Unobligated Budget Balance	Pre-Encumbrances	Total Commitments	Uncommitted	% of Budget Committed
0409 - Bd Of Examiners In Counseling	\$975,000.00	\$248,259.85	\$31,331.00	\$279,590.85	\$695,409.15	\$0.00	\$279,590.85	\$695,409.15	28.68%
Total:	\$975,000.00	\$248,259.85	\$31,331.00	\$279,590.85	\$695,409.15	\$0.00	\$279,590.85	\$695,409.15	28.68%

Report ID: AFIN-AP-006
Run Date: 3/20/25

State of Alabama
Department of Finance
Encumbrance and Liquidation Report
Through Date 2/28/2025



Department: 343 - Counseling Examiners Board

Budget Fiscal Year - 2025

Fund - 0409 - Board Of Examiners In Counseling

Appropriation Class - 653 - Professional and Occupational Licensure and Regulation

Document Number - DOP1,343,C243430001

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
12/16/24	343	0409	653	0813	2025	VC000181506 - Charlotte L. Daughhete	DOP1,343,C243430001				\$0.00	\$1,250.00		
12/23/24	343	0409	653	0813	2025	VC000181506 - Charlotte L. Daughhete	DOP1,343,C243430001				\$0.00	\$1,300.00		
12/27/24	343	0409	653	0813	2025	VC000181506 - Charlotte L. Daughhete	DOP1,343,C243430001	13	1	PRC,343,25000000016			(\$1,250.00)	
1/16/25	343	0409	653	0813	2025	VC000181506 - Charlotte L. Daughhete	DOP1,343,C243430001	14	1	PRC,343,25000000021			(\$1,300.00)	
1/30/25	343	0409	653	0813	2025	VC000181506 - Charlotte L. Daughhete	DOP1,343,C243430001				\$0.00	\$1,000.00		
2/10/25	343	0409	653	0813	2025	VC000181506 - Charlotte L. Daughhete	DOP1,343,C243430001				\$0.00	\$1,100.00		
2/18/25	343	0409	653	0813	2025	VC000181506 - Charlotte L. Daughhete	DOP1,343,C243430001	15	1	PRC,343,25000000027			(\$1,000.00)	
2/27/25	343	0409	653	0813	2025	VC000181506 - Charlotte L. Daughhete	DOP1,343,C243430001	16	1	PRC,343,25000000029			(\$1,100.00)	
Total for Document - DOP1,343,C243430001											\$0.00	\$4,650.00	(\$4,650.00)	\$0.00

Document Number - DOP1,343,FY2543430004

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
1/24/25	343	0409	653	0853	2025	VC000004852 - MEDICAL ASSOC OF THE ST OF	DOP1,343,FY2543430004				\$12,500.00			
2/6/25	343	0409	653	0853	2025	VC000004852 - MEDICAL ASSOC OF THE ST OF	DOP1,343,FY2543430004	1	1	PRC,343,25000000024			(\$12,500.00)	
Total for Document - DOP1,343,FY2543430004											\$12,500.00		(\$12,500.00)	\$0.00

Document Number - POAV1,343,PO250000209943

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
1/27/25	343	0409	653	0608	2025	VC000130933 - Pelham Civic Complex and Ice Are	POAV1,343,PO250000209943	0	1		\$2,935.00			
2/18/25	343	0409	653	0608	2025	VC000130933 - Pelham Civic Complex and Ice Are	POAV1,343,PO250000209943	1	1	PRC,343,25000000025			(\$2,935.00)	
Total for Document - POAV1,343,PO250000209943											\$2,935.00		(\$2,935.00)	\$0.00

Document Number - POIV1,343,PO250000193250

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
10/21/24	343	0409	653	0711	2025	VC000115722 - Verizon Wireless	POIV1,343,PO250000193250	0	1		\$1,300.00			
Total for Document - POIV1,343,PO250000193250											\$1,300.00			\$1,300.00

Report ID: AFIN-AP-006
Run Date: 3/20/25

State of Alabama
Department of Finance
Encumbrance and Liquidation Report
Through Date 2/28/2025



Department: 343 - Counseling Examiners Board

Budget Fiscal Year - 2025

Fund - 0409 - Board Of Examiners In Counseling

Appropriation Class - 653 - Professional and Occupational Licensure and Regulation

Document Number - POIV1,343,PO250000195723

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
10/30/24	343	0409	653	0807	2025	VI000176751 - CU Virtual Board, LLC	POIV1,343,PO250000195723	0	1		\$4,500.00			
12/6/24	343	0409	653	0807	2025	VI000176751 - CU Virtual Board, LLC	POIV1,343,PO250000195723	1	1	PRC,343,25000000011			(\$375.00)	
1/8/25	343	0409	653	0807	2025	VI000176751 - CU Virtual Board, LLC	POIV1,343,PO250000195723	1	1	PRC,343,25000000018			(\$375.00)	
1/8/25	343	0409	653	0807	2025	VI000176751 - CU Virtual Board, LLC	POIV1,343,PO250000195723	1	1	PRC,343,25000000019			(\$375.00)	
Total for Document - POIV1,343,PO250000195723											\$4,500.00		(\$1,125.00)	\$3,375.00

Document Number - POIV1,343,PO250000199526

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
11/15/24	343	0409	653	0807	2025	VC000052609 - Alabama Interactive LLC	POIV1,343,PO250000199526	0	1		\$300.00			
12/6/24	343	0409	653	0807	2025	VC000052609 - Alabama Interactive LLC	POIV1,343,PO250000199526	1	1	PRC,343,25000000010			(\$300.00)	
Total for Document - POIV1,343,PO250000199526											\$300.00		(\$300.00)	\$0.00

Document Number - POIV1,343,PO250000199571

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
11/15/24	343	0409	653	0802	2025	VC000057748 - Smith Warren Management Service	POIV1,343,PO250000199571	0	1		\$35,000.00			
12/3/24	343	0409	653	0802	2025	VC000057748 - Smith Warren Management Service	POIV1,343,PO250000199571	1	1	PRC,343,25000000009			(\$35,000.00)	
Total for Document - POIV1,343,PO250000199571											\$35,000.00		(\$35,000.00)	\$0.00

Document Number - POIV1,343,PO250000199963

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
11/19/24	343	0409	653	0802	2025	VC000057748 - Smith Warren Management Service	POIV1,343,PO250000199963	0	1		\$35,000.00			
12/13/24	343	0409	653	0802	2025	VC000057748 - Smith Warren Management Service	POIV1,343,PO250000199963	1	1	PRC,343,25000000013			(\$35,000.00)	
Total for Document - POIV1,343,PO250000199963											\$35,000.00		(\$35,000.00)	\$0.00

Document Number - POIV1,343,PO250000201172

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
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Report ID: AFIN-AP-006
Run Date: 3/20/25

State of Alabama
Department of Finance
Encumbrance and Liquidation Report
Through Date 2/28/2025



Department: 343 - Counseling Examiners Board

Budget Fiscal Year - 2025

Fund - 0409 - Board Of Examiners In Counseling

Appropriation Class - 653 - Professional and Occupational Licensure and Regulation

Document Number - POIV1,343,PO250000201172

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
11/22/24	343	0409	653	0807	2025	VC000045500 - Key Asset Lifecycle Mgmt Serv	POIV1,343,PO250000201172	0	1		\$30,000.00			
12/10/24	343	0409	653	0807	2025	VC000045500 - Key Asset Lifecycle Mgmt Serv	POIV1,343,PO250000201172	1	1	PRC,343,25000000012			(\$2,500.00)	
12/30/24	343	0409	653	0807	2025	VC000045500 - Key Asset Lifecycle Mgmt Serv	POIV1,343,PO250000201172	1	1	PRC,343,25000000017			(\$2,500.00)	
1/27/25	343	0409	653	0807	2025	VC000045500 - Key Asset Lifecycle Mgmt Serv	POIV1,343,PO250000201172	1	1	PRC,343,25000000022			(\$2,500.00)	
2/27/25	343	0409	653	0807	2025	VC000045500 - Key Asset Lifecycle Mgmt Serv	POIV1,343,PO250000201172	1	1	PRC,343,25000000028			(\$2,500.00)	
Total for Document - POIV1,343,PO250000201172											\$30,000.00		(\$10,000.00)	\$20,000.00

Document Number - POIV1,343,PO250000203835

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
12/11/24	343	0409	653	0807	2025	VC000118145 - Business Systems & Consultants	POIV1,343,PO250000203835	0	1		\$9,984.00			
12/30/24	343	0409	653	0807	2025	VC000118145 - Business Systems & Consultants	POIV1,343,PO250000203835	1	1	PRC,343,25000000014			(\$832.00)	
12/30/24	343	0409	653	0807	2025	VC000118145 - Business Systems & Consultants	POIV1,343,PO250000203835	1	1	PRC,343,25000000015			(\$832.00)	
1/8/25	343	0409	653	0807	2025	VC000118145 - Business Systems & Consultants	POIV1,343,PO250000203835	1	1	PRC,343,25000000020			(\$832.00)	
2/18/25	343	0409	653	0807	2025	VC000118145 - Business Systems & Consultants	POIV1,343,PO250000203835	1	1	PRC,343,25000000026			(\$832.00)	
Total for Document - POIV1,343,PO250000203835											\$9,984.00		(\$3,328.00)	\$6,656.00

Document Number - POIV1,343,PO250000209319

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
1/23/25	343	0409	653	0802	2025	VC000057748 - Smith Warren Management Service	POIV1,343,PO250000209319	0	1		\$35,000.00			
2/3/25	343	0409	653	0802	2025	VC000057748 - Smith Warren Management Service	POIV1,343,PO250000209319	1	1	PRC,343,25000000023			(\$35,000.00)	
Total for Document - POIV1,343,PO250000209319											\$35,000.00		(\$35,000.00)	\$0.00

Document Number - POIV1,343,PO250000213718

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
2/13/25	343	0409	653	0802	2025	VC000057748 - Smith Warren Management Service	POIV1,343,PO250000213718	0	1		\$35,000.00			
2/26/25	343	0409	653	0802	2025	VC000057748 - Smith Warren Management Service	POIV1,343,PO250000213718	1	1	PRC,343,25000000030			(\$35,000.00)	
Total for Document - POIV1,343,PO250000213718											\$35,000.00		(\$35,000.00)	\$0.00

Report ID: AFIN-AP-006
 Run Date: 3/20/25

State of Alabama
 Department of Finance
 Encumbrance and Liquidation Report
 Through Date 2/28/2025



Department: 343 - Counseling Examiners Board

Budget Fiscal Year - 2025

Fund - 0409 - Board Of Examiners In Counseling

Appropriation Class - 653 - Professional and Occupational Licensure and Regulation

Total for Appropriation Class - 653 - Professional and Occupational Licensure and Regulation				\$201,519.00	\$4,650.00	\$-174,838.00	\$31,331.00
Total for Fund - 0409 - Board Of Examiners In Counseling				\$201,519.00	\$4,650.00	\$-174,838.00	\$31,331.00
Total for Budget Fiscal Year - 2025				\$201,519.00	\$4,650.00	\$-174,838.00	\$31,331.00
Total for Department: 343 - Counseling Examiners Board				\$201,519.00	\$4,650.00	\$-174,838.00	\$31,331.00
Grand Total				\$201,519.00	\$4,650.00	\$-174,838.00	\$31,331.00

Report ID: AFIN-AR-001B

Run Date: 3/20/25

Run Time: 9:39 AM

State of Alabama
Revenue Summary Report
For Dates From 03/01/2024 to 09/30/2024

Page 1 of 2

Department: 343 - Counseling Examiners Board

Fund	Revenue Source	Billed Revenue Not Collected	Collected Revenue	Total Revenue
0409	0177 - Counselors	\$0.00	\$712,385.00	\$712,385.00
	0537 - Miscellaneous Fees-Not Otherwise Classified		\$2,275.00	\$2,275.00
	0604 - Professional/Occupational Board Penalties		\$2,168.00	\$2,168.00
Total for Fund: 0409		\$0.00	\$716,828.00	\$716,828.00
Total for Department: 343		\$0.00	\$716,828.00	\$716,828.00

State of Alabama
Department of Finance
Departmental Status Report By Object Category
Through the month of September 2024



Department 343 - Counseling Examiners Board

Budget Fiscal Year 2024

Fund 0409 - Board Of Examiners In Counseling

Object Category 0100 - Personnel Costs

Object	Object Name	Posting Amount
0104	Salaries, Regular	\$15,052.65
0114	Board Members Compensation	\$3,205.02
Total for Object Category 0100 - Personnel Costs		\$18,257.67

Object Category 0200 - Employee Benefit

Object	Object Name	Posting Amount
0201	FICA	\$1,408.40
Total for Object Category 0200 - Employee Benefit		\$1,408.40

Object Category 0300 - Travel, In-State

Object	Object Name	Posting Amount
0301	Mileage	\$8,100.30
0303	Subsistence and Lodging-Overnight	\$1,930.00
0309	Employee Subsistence -Not Overnight	\$76.50
0310	Nonemployee Subsistence - Not Overnight	\$369.75
Total for Object Category 0300 - Travel, In-State		\$10,476.55

Object Category 0400 - Travel, Out-Of-State

Object	Object Name	Posting Amount
0401	Mileage	\$14.74
0421	Lodging - Actual Expenses	\$255.99
0422	Meals - Actual Expenses (CONUS Rates)	\$161.50
0424	Airline, Baggage, Airport Parking Expenses	\$722.70
Total for Object Category 0400 - Travel, Out-Of-State		\$1,154.93

Object Category 0700 - Utilities And Communication

Object	Object Name	Posting Amount
0701	Electricity	\$0.00
0707	Postage	\$452.31
0711	Mobile Telecommunication	\$411.08
0714	Telecommunication	\$780.01
Total for Object Category 0700 - Utilities And Communication		\$1,643.40

Object Category 0800 - Services

State of Alabama
 Department of Finance
 Departmental Status Report By Object Category
 Through the month of September 2024



Department 343 - Counseling Examiners Board

Fund 0409 - Board Of Examiners In Counseling

Object Category 0800 - Services

Object	Object Name	Posting Amount
0801	Legal- Professional	\$47,489.28
0804	Advertising-Professional	\$400.00
0807	Data Processing Personnel Services-Professional	\$61,527.21
0813	Scientific and Technical-Professional	\$18,525.00
0821	Personnel Department Services	\$885.00
0826	Mailing Services	\$4.08
0844	SBS billing	\$2,157.65
0849	Finance and IT Planning/Oversight	\$11.44
0851	Managerial Services - Professional	\$245,000.00
0853	Medical Consulting, Professional	\$37,500.00
0855	Comptroller Services	\$1,799.00
0857	Inter-departmental Professional Services	\$164.29
Total for Object Category 0800 - Services		\$415,462.95

Object Category 0900 - Supplies, Mat'l, And Operating

Object	Object Name	Posting Amount
0901	Road and Bridge Construction	\$0.00
0902	Office Operation	\$1,437.50
0906	Printing and Copying	\$357.55
0912	Association Dues	\$2,025.00
0913	Books, Subscriptions & Periodi	\$4,375.05
0916	Training/Registration-Individual/Governmental Entity	\$450.00
0919	Data Processing	\$2,372.16
0924	Insurance and Bonding	\$2,648.00
0944	Non-capitalized Software	\$54.25
Total for Object Category 0900 - Supplies, Mat'l, And Operating		\$13,719.51

Object Category 1400 - Other Equipment Purchases

Object	Object Name	Posting Amount
1402	Data Processing Equipment	\$6,359.07
Total for Object Category 1400 - Other Equipment Purchases		\$6,359.07

Total for Fund 0409 - Board Of Examiners In Counseling		\$468,482.48
Total for Budget Fiscal Year 2024		\$468,482.48
Total for Department 343 - Counseling Examiners Board		\$468,482.48
Grand Total		\$468,482.48