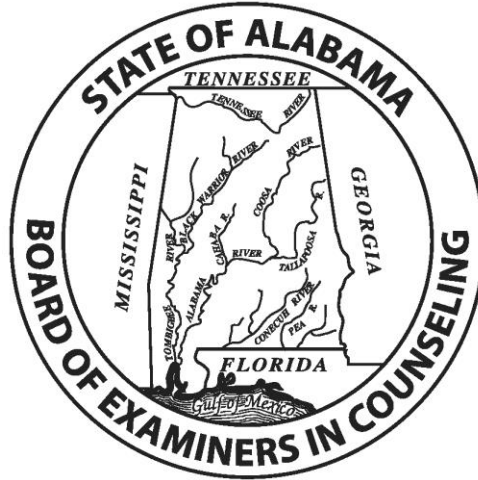




FINANCIAL REVIEW OF BOARD OF EXAMINERS IN COUNSELING

MARCH – APRIL 2025
WITH MULTI-YEAR FORECASTS

COMPILED BY:
BRANNON LITTLETON

Table of Contents

Accountant's Summary	3
Cash Flow Analysis Report	5
Actual vs Budget	6
Multi-Year Revenue Projections	7

Supporting Documents

AFIN-CASH-002 for 03/01/2025	10
AFIN-AR-001B Cash Receipts for March-April 2025	11
AFIN-AR-001B Cash Receipts for Oct 2024-April 2025	16
AFIN-AP-037 Expenses for March-April 2025	22
AFIN-AP-037 Expenses for Oct 2024-April 2025	25
AFIN-BUD-004 Budget Management Report	29
AFIN-AP-006 Encumbrance and Liquidation Report	30
AFIN-AP-037 Expenses for May-Sept 2024	36

Accountant's Summary of Findings

This report presents a comprehensive financial overview of the Board's current fiscal standing and future outlook under varying fee structures. The analysis includes standard cash flow reporting and budget versus actuals, as well as three-year financial forecasts based on proposed fee adjustment scenarios.

Key Findings:

- As of the time of this report, the Board maintains a cash balance approaching \$3 million.
- The 2025 year-end budget forecast indicates a positive net position, with a projected surplus of \$288,805.24 (note: this is NOT a cash balance projection, but rather a "how much will we have left in the budget" forecast).
- In anticipation of potential fee reductions, this report includes forecast models extending through fiscal year 2027, evaluating the financial impact of revised fee structures.
- All forecast models are based on the following assumptions:
 - - Only license renewals are counted — no new applications are included in projections.
 - - Annual expenditures are assumed to remain consistent at approximately \$700,000.
 - - Renewal volume estimates are presumed accurate and sustained across all years.
 - - No impact from retirements or unexpected licensing behavior is incorporated.

Scenario Modeling:

- The report evaluates three LPC fee scenarios:
 - - \$300.00 (status quo)
 - - \$250.00
 - - \$200.00
- The ALC fee is held constant across all models (no reduction assumed).

Summary of Implications:

- Under all fee reduction scenarios — and assuming no new applications — the cash reserve will decline modestly by FY 2027.
- The most aggressive scenario, a fee reduction to \$200.00, could result in a decrease of approximately \$600,000 in cash reserves by FY 2027.
 - - This is due to annual revenues trailing expenses by roughly \$200,000 per year.
 - - However, the board would still retain over \$2.5 million in available cash even in this conservative projection.

- A more realistic outlook under the \$200 fee scenario — accounting for some level of new applications and modest expense growth — would likely result in a cash balance exceeding \$2.7 million by year-end 2027.

Sincerely,

Brannon Littleton

Cash Flow Analysis Report

Name of Board
Period Covered

Examiners in Counseling
03/31/2025-04/30/2025

	March-April	Oct-April	Report Id#
Beginning Cash Balance of Period	\$ 3,016,593.86	\$ 3,125,749.24	AFIN-CASH-002
Cash Receipts	<u>\$ 81,300.00</u>	<u>\$ 289,567.00</u>	AFIN-AR-001B
Gross Cash Available through Date	\$ 3,097,893.86	\$ 3,415,316.24	
Expenditures			AFIN-AP-037
0100 Personnel Costs	\$ 13,747.28	\$ 55,482.20	
0200 Employee Benefit	\$ 3,886.67	\$ 12,104.38	
0300 Travel, In-State	\$ 3,015.70	\$ 13,215.19	
0400 Travel, Out of State	\$ 539.26	\$ 2,736.31	
0600 Rentals and Leases	\$ -	\$ 2,935.00	
0700 Utilities and Communication	\$ -	\$ 2,826.78	
0800 Services	\$ 87,558.86	\$ 333,288.26	
0900 Supplies	\$ 2,636.02	\$ 6,218.05	
1400 Other Equipment Purchases			
Total Expenditures	<u>\$ 111,383.79</u>	<u>\$ 428,806.17</u>	
Ending Cash Balance	\$ 2,986,510.07	\$ 2,986,510.07	AFIN-CASH-002
 Projected Revenue through 09/30/25	 \$ 401,300.00		 @ 200.00 price point
 Projected Expenses through 09/30/25	 \$ 300,776.03		 AFIN-AP-037 (see next page)
 Projected Cash Balance through 09/30/25	 \$ 3,087,034.04		

Actual vs Budget

Name of Board
Period Covered

Examiners in Counseling
03/01/2025-04/30/2025

	Expenditures				Budget Balance as	Estimated Expenses	Estimated Ending
		through			Budget Balance as	for 05/01-09/30	Budget Balance
	Annual Budget	04/30/2025	Encumbrances		of 04/30/2025		
0100 Personnel Costs	\$ 65,000.00	\$ 55,482.20	\$ -	\$	9,517.80	\$ 17,569.40	\$ (8,051.60)
0200 Employee Benefit	\$ 24,000.00	\$ 12,081.43	\$ -	\$	11,918.57	\$ 1,354.10	\$ 10,564.47
0300 Travel, In-State	\$ 30,000.00	\$ 11,039.47	\$ -	\$	18,960.53	\$ 6,562.23	\$ 12,398.30
0400 Travel, Out-of-State	\$ 5,000.00	\$ -	\$ -	\$	5,000.00	\$ 1,189.58	\$ 3,810.42
0500 Repair and Mainenance	\$ 2,000.00	\$ -	\$ -	\$	2,000.00	\$ -	\$ 2,000.00
0600 Rentals and Leases	\$ 3,000.00	\$ 2,935.00	\$ -	\$	65.00	\$ -	\$ 65.00
0700 Utilities and Communication	\$ 6,000.00	\$ 2,338.09	\$ 1,300.00	\$	2,361.91	\$ 1,014.41	\$ 1,347.50
0800 Services	\$ 807,500.00	\$ 269,541.95	\$ 26,142.00	\$	511,816.05	\$ 267,936.37	\$ 243,879.68
0900 Supplies	\$ 24,500.00	\$ 4,558.59	\$ -	\$	19,941.41	\$ 5,149.94	\$ 14,791.47
1400 Other Equipment Purchases	\$ 8,000.00	\$ -	\$ -	\$	8,000.00	\$ -	\$ 8,000.00
	\$ 975,000.00	\$ 357,976.73	\$ 27,442.00	\$	589,581.27	\$ 300,776.03	\$ 288,805.24

Break Down of Encumbrances

see AFIN-AP-006

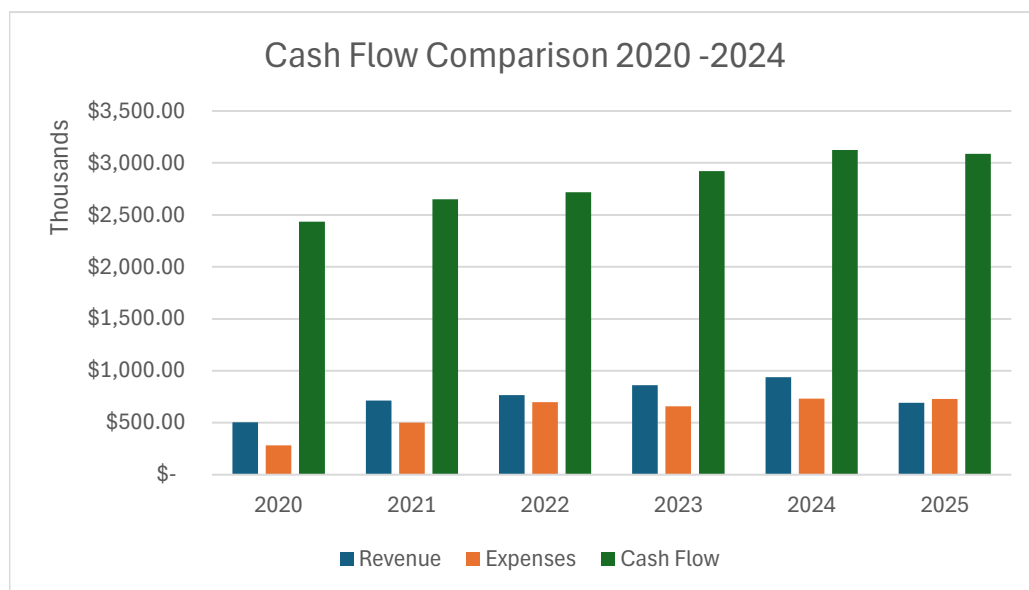
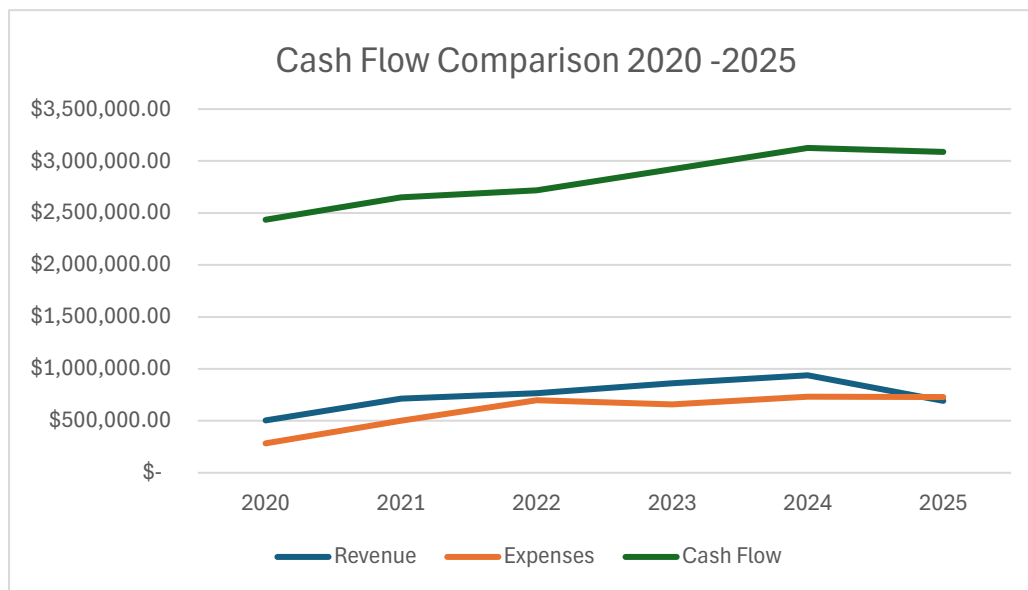
How much is left on POs.

Vendor	Amount
Judith Harrington	\$ 300.00
Verizon Wireless	\$ 1,300.00
CU Virtual Board LLC	\$ 2,625.00
Kalm	\$ 15,000.00
Boggs Reporting & Video	\$ 3,225.00
Business Systems Consultants	<u>\$ 4,992.00</u>
	\$ 27,442.00

*Estimated Expenditures based on transactions from 05/01/2024-09/30/2024 with a 3% increases applied.

Cash Flow Comparison 2020-2025

	Revenue	Expenses	Cash Flow	
2020	\$ 503,901.40	\$ 283,256.67	\$2,435,158.50	
2021	\$ 714,885.00	\$ 499,801.83	\$2,650,241.67	
2022	\$ 766,015.00	\$ 697,850.11	\$2,718,406.56	
2023	\$ 860,475.00	\$ 658,809.06	\$2,920,072.50	
2024	\$ 938,028.00	\$ 732,351.26	\$3,125,749.24	
2025	\$ 690,867.00	\$ 729,582.20	\$3,087,034.04	using the \$200 LPC price reduction



Projection Scenarios (using only renewals)

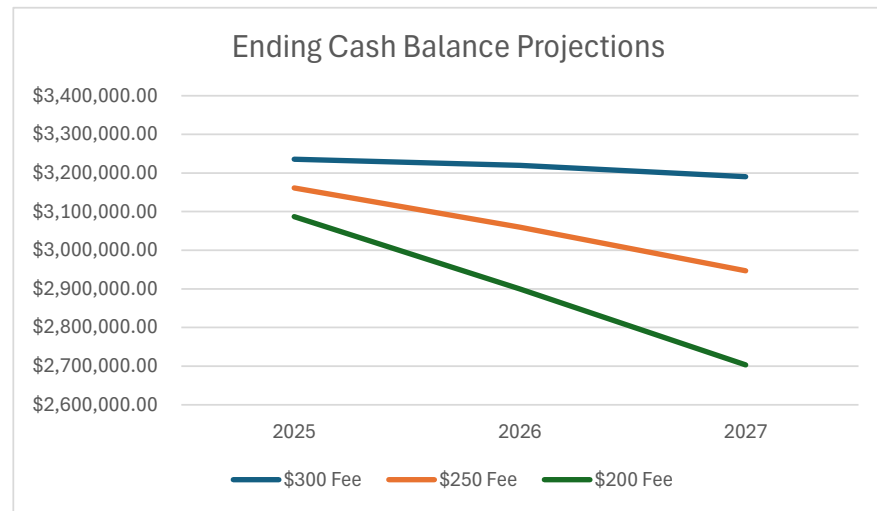
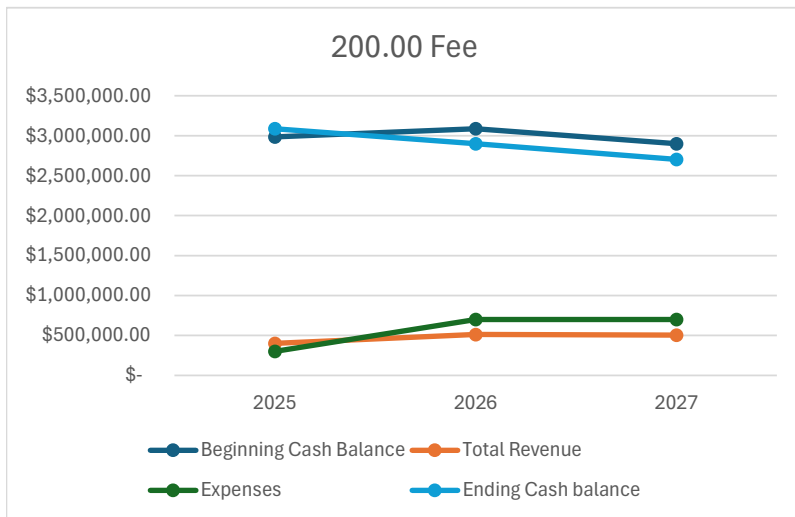
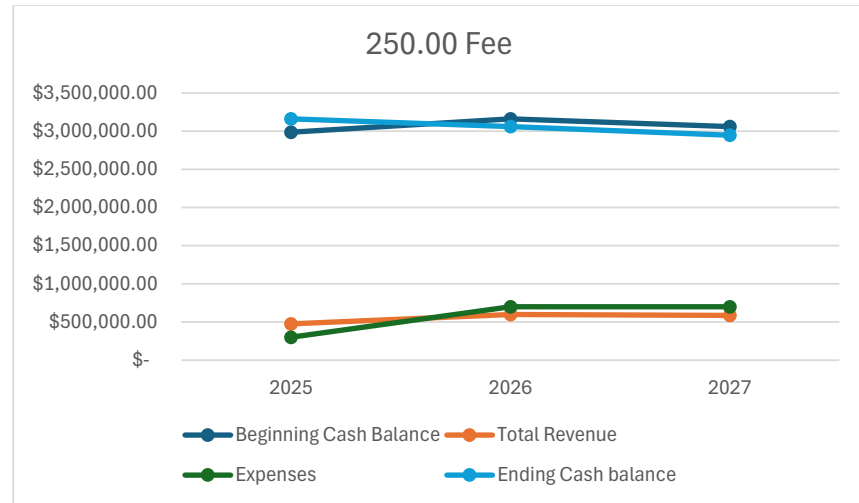
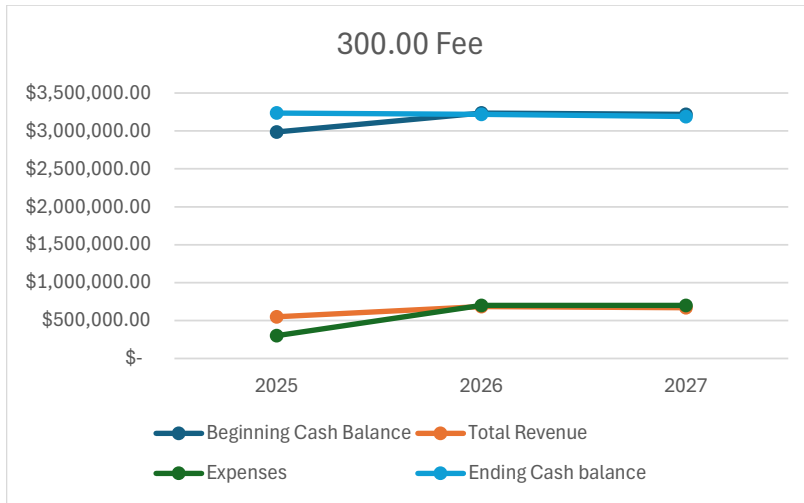
	Fee Price \$300.00		
	May-Sept 2025	2026	2027
# of LPC Renewals	1486	1716	1669
# of ALC Renewals	694	1131	1131
Beginning Cash Balance	\$ 2,986,510.07	\$ 3,235,634.04	\$ 3,220,084.04
Revenue from LPC Renewals	\$ 445,800.00	\$ 514,800.00	\$ 500,700.00
Revenue from ALC Renewals	\$ 104,100.00	\$ 169,650.00	\$ 169,650.00
Total Revenue	\$ 549,900.00	\$ 684,450.00	\$ 670,350.00
Expenses	\$ 300,776.03	\$ 700,000.00	\$ 700,000.00
Ending Cash balance	\$ 3,235,634.04	\$ 3,220,084.04	\$ 3,190,434.00

	Fee Price \$250.00		
	May-Sept 2025	2026	2027
# of Renewals	1486	1716	1669
# of ALC Renewals	694	1131	1131
Beginning Cash Balance	\$ 2,986,510.07	\$ 3,161,334.04	\$ 3,059,984.04
Revenue from LPC Renewals	\$ 371,500.00	\$ 429,000.00	\$ 417,250.00
Revenue from ALC Renewals	\$ 104,100.00	\$ 169,650.00	\$ 169,650.00
Total Revenue	\$ 475,600.00	\$ 598,650.00	\$ 586,900.00
Expenses	\$ 300,776.03	\$ 700,000.00	\$ 700,000.00
Ending Cash balance	\$ 3,161,334.04	\$ 3,059,984.04	\$ 2,946,884.04

	Fee Price \$200.00		
	May-Sept 2025	2026	2027
# of Renewals	1486	1716	1669
# of ALC Renewals	694	1131	1131
Beginning Cash Balance	\$ 2,986,510.07	\$ 3,087,034.04	\$ 2,899,884.04
Revenue from LPC Renewals	\$ 297,200.00	\$ 343,200.00	\$ 333,800.00
Revenue from ALC Renewals	\$ 104,100.00	\$ 169,650.00	\$ 169,650.00
Total Revenue	\$ 401,300.00	\$ 512,850.00	\$ 503,450.00
Expenses	\$ 300,776.03	\$ 700,000.00	\$ 700,000.00
Ending Cash balance	\$ 3,087,034.04	\$ 2,899,884.04	\$ 2,703,334.04

Summary of Ending Cash Balance Per Scenario

	2025	2026	2027
\$300 Fee	\$ 3,235,634.04	\$ 3,220,084.04	\$ 3,190,434.00
\$250 Fee	\$ 3,161,334.04	\$ 3,059,984.04	\$ 2,946,884.04
\$200 Fee	\$ 3,087,034.04	\$ 2,899,884.04	\$ 2,703,334.04



Report ID AFIN-CASH-002
Run Date 5/14/25
Run Time 4:48:55 PM

State of Alabama
Department of Finance
Budgetary Fund Balance Report
As of 03/01/2025

Fund	Fund Name	Beginning of the Year Available Cash	Current Period Available Cash	Prior Year Unobligated Allotments	Prior Year Capital Outlay Unobligated Amount	Encumbrances	Unobligated Cash
0409	Board Of Examiners In Counseling	\$3,125,749.24	\$3,016,593.86	\$62,233.37	\$0.00	\$43,050.76	\$2,911,309.73

Report ID: AFIN-AR-001B

Run Date: 5/14/25

Run Time: 4:52 PM

State of Alabama

Revenue Summary Report

For Dates From 03/01/2025 to 04/30/2025

Cover Page

Parameters and Prompts:

Fiscal Year:

Run Date Range: 03/01/2025 to 04/30/2025

Fund:

Department(s): 343

Report Description:

This report displays the Revenue source by Department and by Fund. It is organized by user defined date range. This report returns posting values from closing classifications 14 and 15.

Report ID: AFIN-AR-001B

Run Date: 5/14/25

Run Time: 4:52 PM

State of Alabama
Revenue Summary Report
For Dates From 03/01/2025 to 04/30/2025

Page 1 of 2

Department: 343 - Counseling Examiners Board

Fund	Revenue Source	Billed Revenue Not Collected	Collected Revenue	Total Revenue
0409	0177 - Counselors		\$80,575.00	\$80,575.00
	0537 - Miscellaneous Fees-Not Otherwise Classified		\$725.00	\$725.00
Total for Fund: 0409			\$81,300.00	\$81,300.00
Total for Department: 343			\$81,300.00	\$81,300.00

Report ID: AFIN-AR-001

Run Date: 5/14/25

Run Time: 4:52 PM

State of Alabama

Detail Report for Collected Revenue

For Dates From 03/01/2025 to 04/30/2025

Cover Page

Parameters and Prompts:

Fiscal Year:

Run Date Range: 03/01/2025 to 04/30/2025

Fund:

Department(s): 343

Report Description:

This report displays the detail transactions for collected revenue by Department and by Fund. It is organized by User defined dates and it returns posting values from closing classification 14.

Report ID: AFIN-AR-001

Run Date: 5/14/25

Run Time: 4:52 PM

State of Alabama
Detail Report for Collected Revenue
For Dates From 03/01/2025 to 04/30/2025

Page 1 of 2

Department: 343 - Counseling Examiners Board

Fund	Revenue Source	Jrnl Doc (Code,Dept,ID,Vers)	Jrnl Doc Record Date	Location/ Provider Code	Collected Revenue
0409	0177 - Counselors	CR,343,2453492,1	03/10/2025		\$175.00
	0177 - Counselors	CR,343,2478202,1	03/31/2025		\$175.00
	0177 - Counselors	CR,343,2480614,1	04/01/2025		\$100.00
	0177 - Counselors	CR,343,2484280,1	04/11/2025		\$175.00
	0177 - Counselors	CR,343,2497040,1	04/29/2025		\$4,350.00
	0177 - Counselors	CR,343,3430000690,1	03/10/2025		\$4,500.00
	0177 - Counselors	CR,343,3430000691,1	03/03/2025		\$4,800.00
	0177 - Counselors	CR,343,3430000692,1	03/11/2025		\$4,600.00
	0177 - Counselors	CR,343,3430000693,1	03/10/2025		\$5,100.00
	0177 - Counselors	CR,343,3430000695,1	03/13/2025		\$4,650.00
	0177 - Counselors	CR,343,3430000696,1	03/19/2025		\$2,750.00
	0177 - Counselors	CR,343,3430000700,1	03/21/2025		\$4,500.00
	0177 - Counselors	CR,343,3430000701,1	03/31/2025		\$4,850.00
	0177 - Counselors	CR,343,3430000702,1	03/31/2025		\$8,550.00
	0177 - Counselors	CR,343,3430000703,1	04/01/2025		\$7,000.00
	0177 - Counselors	CR,343,3430000704,1	04/07/2025		\$8,800.00
	0177 - Counselors	CR,343,3430000705,1	04/15/2025		\$7,350.00
	0177 - Counselors	CR,343,3430000708,1	04/29/2025		\$3,950.00
	0177 - Counselors	CR,343,3430000709,1	04/29/2025		\$4,500.00
	0177 - Counselors	NSF1,343,343NSF041525,1	04/29/2025		(\$300.00)
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,2448694,1	03/03/2025		\$175.00
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,2466550,1	03/12/2025		\$100.00
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,2472452,1	03/20/2025		\$50.00
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,3430000694,1	03/13/2025		\$50.00
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,3430000697,1	03/19/2025		\$25.00
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,3430000698,1	03/19/2025		\$250.00
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,3430000699,1	03/21/2025		\$25.00

Report ID: AFIN-AR-001

Run Date: 5/14/25

Run Time: 4:52 PM

State of Alabama

Detail Report for Collected Revenue

For Dates From 03/01/2025 to 04/30/2025

Page 2 of 2

Department: 343 - Counseling Examiners Board

Fund	Revenue Source	Jrnl Doc (Code,Dept,ID,Vers)	Jrnl Doc Record Date	Location/ Provider Code	Collected Revenue
0409	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,3430000706,1	04/15/2025		\$25.00
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,3430000707,1	04/29/2025		\$25.00
Total for Fund: 0409					\$81,300.00
Total for Department: 343					\$81,300.00

Collected Revenue

Grand Total Amount for Collected Revenue for /Fiscal Year	\$81,300.00
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Report ID: AFIN-AR-001B

Run Date: 5/14/25

Run Time: 4:53 PM

State of Alabama

Revenue Summary Report

For Dates From 10/01/2024 to 04/30/2025

Cover Page

Parameters and Prompts:

Fiscal Year:

Run Date Range: 10/01/2024 to 04/30/2025

Fund:

Department(s): 343

Report Description:

This report displays the Revenue source by Department and by Fund. It is organized by user defined date range. This report returns posting values from closing classifications 14 and 15.

Report ID: AFIN-AR-001B

Run Date: 5/14/25

Run Time: 4:53 PM

State of Alabama
Revenue Summary Report
For Dates From 10/01/2024 to 04/30/2025

Page 1 of 2

Department: 343 - Counseling Examiners Board

Fund	Revenue Source	Billed Revenue Not Collected	Collected Revenue	Total Revenue
0409	0177 - Counselors		\$286,600.00	\$286,600.00
	0537 - Miscellaneous Fees-Not Otherwise Classified		\$975.00	\$975.00
	0604 - Professional/Occupational Board Penalties		\$1,582.00	\$1,582.00
	0606 - Bad Check Penalties		\$410.00	\$410.00
Total for Fund: 0409			\$289,567.00	\$289,567.00
Total for Department: 343			\$289,567.00	\$289,567.00

Report ID: AFIN-AR-001

Run Date: 5/14/25

Run Time: 4:53 PM

State of Alabama
Detail Report for Collected Revenue
For Dates From 10/01/2024 to 04/30/2025

Page 1 of 4

Department: 343 - Counseling Examiners Board

Fund	Revenue Source	Jrnl Doc (Code,Dept,ID,Vers)	Jrnl Doc Record Date	Location/ Provider Code	Collected Revenue
0409	0177 - Counselors	CR,343,2348300,1	10/08/2024		\$75.00
	0177 - Counselors	CR,343,2352576,1	10/17/2024		\$150.00
	0177 - Counselors	CR,343,2356978,1	10/23/2024		\$175.00
	0177 - Counselors	CR,343,2361658,1	11/04/2024		\$150.00
	0177 - Counselors	CR,343,2363976,1	11/05/2024		\$150.00
	0177 - Counselors	CR,343,2375376,1	11/15/2024		\$50.00
	0177 - Counselors	CR,343,2379372,1	11/20/2024		\$200.00
	0177 - Counselors	CR,343,2385176,1	12/02/2024		\$125.00
	0177 - Counselors	CR,343,2387376,1	12/03/2024		\$50.00
	0177 - Counselors	CR,343,2396976,1	12/16/2024		\$100.00
	0177 - Counselors	CR,343,2401464,1	12/17/2024		\$125.00
	0177 - Counselors	CR,343,2406802,1	12/26/2024		\$175.00
	0177 - Counselors	CR,343,2410176,1	01/02/2025		\$25.00
	0177 - Counselors	CR,343,2412374,1	01/09/2025		\$25.00
	0177 - Counselors	CR,343,24176408,1	01/14/2025		\$50.00
	0177 - Counselors	CR,343,2421574,1	01/27/2025		\$200.00
	0177 - Counselors	CR,343,2425252,1	01/28/2025		\$75.00
	0177 - Counselors	CR,343,2428374,1	02/05/2025		\$275.00
	0177 - Counselors	CR,343,2435576,1	02/11/2025		\$225.00
	0177 - Counselors	CR,343,2442096,1	02/24/2025		\$100.00
	0177 - Counselors	CR,343,2453492,1	03/10/2025		\$175.00
	0177 - Counselors	CR,343,2478202,1	03/31/2025		\$175.00
	0177 - Counselors	CR,343,2480614,1	04/01/2025		\$100.00
	0177 - Counselors	CR,343,2484280,1	04/11/2025		\$175.00
	0177 - Counselors	CR,343,2497040,1	04/29/2025		\$4,350.00
	0177 - Counselors	CR,343,252345026,1	10/03/2024		\$175.00
	0177 - Counselors	CR,343,3430000282,1	12/09/2024		\$5,000.00

Report ID: AFIN-AR-001

Run Date: 5/14/25

Run Time: 4:53 PM

State of Alabama
Detail Report for Collected Revenue
For Dates From 10/01/2024 to 04/30/2025

Page 2 of 4

Department: 343 - Counseling Examiners Board

Fund	Revenue Source	Jrnl Doc (Code,Dept,ID,Vers)	Jrnl Doc Record Date	Location/ Provider Code	Collected Revenue
0409	0177 - Counselors	CR,343,3430000642,1	10/03/2024		\$22,600.06
	0177 - Counselors	CR,343,3430000642,2	10/23/2024		(\$0.06)
	0177 - Counselors	CR,343,3430000642,3	11/04/2024		(\$350.00)
	0177 - Counselors	CR,343,3430000644,1	10/15/2024		\$17,500.00
	0177 - Counselors	CR,343,3430000646,1	10/21/2024		\$9,100.00
	0177 - Counselors	CR,343,3430000648,1	10/24/2024		\$10,500.00
	0177 - Counselors	CR,343,3430000650,1	11/05/2024		\$10,750.00
	0177 - Counselors	CR,343,3430000652,1	11/14/2024		\$5,150.00
	0177 - Counselors	CR,343,3430000654,1	11/15/2024		\$3,150.00
	0177 - Counselors	CR,343,3430000655,1	11/15/2024		\$25.00
	0177 - Counselors	CR,343,3430000656,1	11/22/2024		\$500.00
	0177 - Counselors	CR,343,3430000657,1	11/25/2024		\$50.00
	0177 - Counselors	CR,343,3430000658,1	11/25/2024		\$10,550.00
	0177 - Counselors	CR,343,3430000659,1	12/03/2024		\$8,450.00
	0177 - Counselors	CR,343,3430000661,1	12/09/2024		\$25.00
	0177 - Counselors	CR,343,3430000662,1	12/11/2024		\$250.00
	0177 - Counselors	CR,343,3430000663,1	12/09/2024		\$5,000.00
	0177 - Counselors	CR,343,3430000664,1	12/17/2024		\$5,350.00
	0177 - Counselors	CR,343,3430000665,1	12/17/2024		\$25.00
	0177 - Counselors	CR,343,3430000666,1	12/26/2024		\$100.00
	0177 - Counselors	CR,343,3430000667,1	12/26/2024		\$8,500.00
	0177 - Counselors	CR,343,3430000668,1	01/02/2025		\$50.00
	0177 - Counselors	CR,343,3430000669,1	01/02/2025		\$9,350.00
	0177 - Counselors	CR,343,3430000670,1	01/13/2025		\$7,900.00
	0177 - Counselors	CR,343,3430000671,1	01/13/2025		\$25.00
	0177 - Counselors	CR,343,3430000672,1	01/13/2025		\$75.00
	0177 - Counselors	CR,343,3430000673,1	01/13/2025		\$10,000.00

Report ID: AFIN-AR-001

Run Date: 5/14/25

Run Time: 4:53 PM

State of Alabama
Detail Report for Collected Revenue
For Dates From 10/01/2024 to 04/30/2025

Page 3 of 4

Department: 343 - Counseling Examiners Board

Fund	Revenue Source	Jrnl Doc (Code,Dept,ID,Vers)	Jrnl Doc Record Date	Location/ Provider Code	Collected Revenue
0409	0177 - Counselors	CR,343,3430000674,1	01/17/2025		\$6,150.00
	0177 - Counselors	CR,343,3430000676,1	01/27/2025		\$5,350.00
	0177 - Counselors	CR,343,3430000677,1	02/05/2025		\$75.00
	0177 - Counselors	CR,343,3430000678,1	02/05/2025		\$23,800.00
	0177 - Counselors	CR,343,3430000679,1	02/11/2025		\$25.00
	0177 - Counselors	CR,343,3430000680,1	02/11/2025		\$6,250.00
	0177 - Counselors	CR,343,3430000681,1	02/12/2025		\$25.00
	0177 - Counselors	CR,343,3430000682,1	02/12/2025		\$3,900.00
	0177 - Counselors	CR,343,3430000683,1	02/18/2025		\$3,200.00
	0177 - Counselors	CR,343,3430000687,1	02/24/2025		\$2,900.00
	0177 - Counselors	CR,343,3430000688,1	02/24/2025		\$2,400.00
	0177 - Counselors	CR,343,3430000690,1	03/10/2025		\$4,500.00
	0177 - Counselors	CR,343,3430000691,1	03/03/2025		\$4,800.00
	0177 - Counselors	CR,343,3430000692,1	03/11/2025		\$4,600.00
	0177 - Counselors	CR,343,3430000693,1	03/10/2025		\$5,100.00
	0177 - Counselors	CR,343,3430000695,1	03/13/2025		\$4,650.00
	0177 - Counselors	CR,343,3430000696,1	03/19/2025		\$2,750.00
	0177 - Counselors	CR,343,3430000700,1	03/21/2025		\$4,500.00
	0177 - Counselors	CR,343,3430000701,1	03/31/2025		\$4,850.00
	0177 - Counselors	CR,343,3430000702,1	03/31/2025		\$8,550.00
	0177 - Counselors	CR,343,3430000703,1	04/01/2025		\$7,000.00
	0177 - Counselors	CR,343,3430000704,1	04/07/2025		\$8,800.00
	0177 - Counselors	CR,343,3430000705,1	04/15/2025		\$7,350.00
	0177 - Counselors	CR,343,3430000708,1	04/29/2025		\$3,950.00
	0177 - Counselors	CR,343,3430000709,1	04/29/2025		\$4,500.00
	0177 - Counselors	NSF1,343,25000000020,1	12/26/2024		(\$150.00)
	0177 - Counselors	NSF1,343,25000000028,1	01/28/2025		(\$200.00)

Report ID: AFIN-AR-001**Run Date: 5/14/25****Run Time: 4:53 PM**

State of Alabama
Detail Report for Collected Revenue
For Dates From 10/01/2024 to 04/30/2025

Page 4 of 4**Department: 343 - Counseling Examiners Board**

Fund	Revenue Source	Jrnl Doc (Code,Dept,ID,Vers)	Jrnl Doc Record Date	Location/ Provider Code	Collected Revenue
0409	0177 - Counselors	NSF1,343,343NSF041525,1	04/29/2025		(\$300.00)
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,2448694,1	03/03/2025		\$175.00
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,2466550,1	03/12/2025		\$100.00
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,2472452,1	03/20/2025		\$50.00
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,3430000643,1	10/03/2024		\$50.00
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,3430000647,1	10/21/2024		\$50.00
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,3430000649,1	10/24/2024		\$25.00
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,3430000651,1	11/05/2024		\$25.00
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,3430000684,1	02/18/2025		\$25.00
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,3430000686,1	02/24/2025		\$50.00
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,3430000689,1	02/24/2025		\$25.00
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,3430000694,1	03/13/2025		\$50.00
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,3430000697,1	03/19/2025		\$25.00
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,3430000698,1	03/19/2025		\$250.00
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,3430000699,1	03/21/2025		\$25.00
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,3430000706,1	04/15/2025		\$25.00
	0537 - Miscellaneous Fees-Not Otherwise Clk	CR,343,3430000707,1	04/29/2025		\$25.00
	0604 - Professional/Occupational Board Pen	CR,343,3430000645,1	10/15/2024		\$1,332.00
	0604 - Professional/Occupational Board Pen	CR,343,3430000653,1	11/14/2024		\$250.00
	0606 - Bad Check Penalties	CR,343,3430000675,1	01/17/2025		\$180.00
	0606 - Bad Check Penalties	CR,343,3430000685,1	02/24/2025		\$230.00
Total for Fund: 0409					\$289,567.00
Total for Department: 343					\$289,567.00

Collected Revenue**Grand Total Amount for Collected Revenue for /Fiscal Year****\$289,567.00**

Report ID: AFIN-AP-037
Run Date: 5/14/25

State of Alabama
Department of Finance
Departmental Status Report By Object Category
Through the month of April 2025



Cover Page

Prompts and Parameters:

From Date: 3/1/2025 12:00:00 AM

To Date: 4/30/2025 12:00:00 AM

Department (Optional): 343

Report Description:

This report provides a list of all transactions for a specified time period (from date through to date) that have a closing classification of 10. The object category for the selected transactions must be between 0100 and 1600. Six reports are created in separate tabs: 1) by object category, 2) by vendor, 3) by major program, 4) by unit, 5) by fund, and 6) by department. Section total and grand totals are provided in each report.

Report ID: AFIN-AP-037
Run Date: 5/14/25

State of Alabama
Department of Finance
Departmental Status Report By Object Category
Through the month of April 2025



Department 343 - Counseling Examiners Board

Budget Fiscal Year 2024

Fund 0409 - Board Of Examiners In Counseling

Object Category 0900 - Supplies, Mat'l, And Operating

Object	Object Name	Posting Amount
0913	Books, Subscriptions & Periodi	\$1,643.96
Total for Object Category 0900 - Supplies, Mat'l, And Operating		\$1,643.96
Total for Fund 0409 - Board Of Examiners In Counseling		\$1,643.96
Total for Budget Fiscal Year 2024		\$1,643.96

Budget Fiscal Year 2025

Fund 0409 - Board Of Examiners In Counseling

Object Category 0100 - Personnel Costs

Object	Object Name	Posting Amount
0104	Salaries, Regular	\$13,447.28
0114	Board Members Compensation	\$300.00
Total for Object Category 0100 - Personnel Costs		\$13,747.28

Object Category 0200 - Employee Benefit

Object	Object Name	Posting Amount
0201	FICA	\$1,051.67
0203	Group Health Insurance	\$2,010.00
0206	Unemployment Compensation	\$825.00
Total for Object Category 0200 - Employee Benefit		\$3,886.67

Object Category 0300 - Travel, In-State

Object	Object Name	Posting Amount
0301	Mileage	\$2,412.20
0303	Subsistence and Lodging-Overnight	\$425.00
0309	Employee Subsistence -Not Overnight	\$51.00
0310	Nonemployee Subsistence - Not Overnight	\$127.50
Total for Object Category 0300 - Travel, In-State		\$3,015.70

Object Category 0700 - Utilities And Communication

Object	Object Name	Posting Amount
0707	Postage	\$134.42
0714	Telecommunication	\$404.84
Total for Object Category 0700 - Utilities And Communication		\$539.26

Object Category 0800 - Services

Report ID: AFIN-AP-037
Run Date: 5/14/25

State of Alabama
Department of Finance
Departmental Status Report By Object Category
Through the month of April 2025



Department 343 - Counseling Examiners Board

Fund 0409 - Board Of Examiners In Counseling

Object Category 0800 - Services

Object	Object Name	Posting Amount
0807	Data Processing Personnel Services-Professional	\$9,160.74
0809	Education/Training Consultants-Professional	\$300.00
0813	Scientific and Technical-Professional	\$800.00
0821	Personnel Department Services	\$225.00
0844	SBS billing	\$972.80
0849	Finance and IT Planning/Oversight	\$22.32
0851	Managerial Services - Professional	\$63,000.00
0853	Medical Consulting, Professional	\$12,500.00
0855	Comptroller Services	\$578.00
Total for Object Category 0800 - Services		\$87,558.86

Object Category 0900 - Supplies, Mat'l, And Operating

Object	Object Name	Posting Amount
0912	Association Dues	\$975.00
0944	Non-capitalized Software	\$17.06
Total for Object Category 0900 - Supplies, Mat'l, And Operating		\$992.06
Total for Fund 0409 - Board Of Examiners In Counseling		\$109,739.83
Total for Budget Fiscal Year 2025		\$109,739.83
Total for Department 343 - Counseling Examiners Board		\$111,383.79
Grand Total		\$111,383.79

Report ID: AFIN-AP-037
Run Date: 5/14/25

State of Alabama
Department of Finance
Departmental Status Report By Object Category
Through the month of April 2025



Cover Page

Prompts and Parameters:

From Date: 10/1/2024 12:00:00 AM

To Date: 4/30/2025 12:00:00 AM

Department (Optional): 343

Report Description:

This report provides a list of all transactions for a specified time period (from date through to date) that have a closing classification of 10. The object category for the selected transactions must be between 0100 and 1600. Six reports are created in separate tabs: 1) by object category, 2) by vendor, 3) by major program, 4) by unit, 5) by fund, and 6) by department. Section total and grand totals are provided in each report.

Report ID: AFIN-AP-037
Run Date: 5/14/25

State of Alabama
Department of Finance
Departmental Status Report By Object Category
Through the month of April 2025



Department 343 - Counseling Examiners Board

Budget Fiscal Year 2024

Fund 0409 - Board Of Examiners In Counseling

Object Category 0300 - Travel, In-State

Object	Object Name	Posting Amount
0301	Mileage	\$1,601.97
0303	Subsistence and Lodging-Overnight	\$510.00
0309	Employee Subsistence -Not Overnight	\$38.25
0310	Nonemployee Subsistence - Not Overnight	\$25.50
Total for Object Category 0300 - Travel, In-State		\$2,175.72

Object Category 0400 - Travel, Out-Of-State

Object	Object Name	Posting Amount
0401	Mileage	\$230.48
0421	Lodging - Actual Expenses	\$1,147.23
0422	Meals - Actual Expenses (CONUS Rates)	\$531.00
0424	Airline, Baggage, Airport Parking Expenses	\$804.60
0429	Other Transportation Expense (taxi, rideshare company)	\$23.00
Total for Object Category 0400 - Travel, Out-Of-State		\$2,736.31

Object Category 0700 - Utilities And Communication

Object	Object Name	Posting Amount
0707	Postage	\$51.18
0714	Telecommunication	\$437.51
Total for Object Category 0700 - Utilities And Communication		\$488.69

Object Category 0800 - Services

Object	Object Name	Posting Amount
0801	Legal- Professional	\$9,935.25
0807	Data Processing Personnel Services-Professional	\$3,861.55
0813	Scientific and Technical-Professional	\$1,275.00
0844	SBS billing	\$882.60
0849	Finance and IT Planning/Oversight	\$11.44
0851	Managerial Services - Professional	\$35,000.00
0853	Medical Consulting, Professional	\$12,500.00
0855	Comptroller Services	\$257.00
0857	Inter-departmental Professional Services	\$23.47
Total for Object Category 0800 - Services		\$63,746.31

Object Category 0900 - Supplies, Mat'l, And Operating

Report ID: AFIN-AP-037
Run Date: 5/14/25

State of Alabama
Department of Finance
Departmental Status Report By Object Category
Through the month of April 2025



Department 343 - Counseling Examiners Board

Fund 0409 - Board Of Examiners In Counseling

Object Category 0900 - Supplies, Mat'l, And Operating

Object	Object Name	Posting Amount
0913	Books, Subscriptions & Periodi	\$1,643.96
0944	Non-capitalized Software	\$15.50
Total for Object Category 0900 - Supplies, Mat'l, And Operating		\$1,659.46
Total for Fund 0409 - Board Of Examiners In Counseling		\$70,806.49
Total for Budget Fiscal Year 2024		\$70,806.49

Budget Fiscal Year 2025

Fund 0409 - Board Of Examiners In Counseling

Object Category 0100 - Personnel Costs

Object	Object Name	Posting Amount
0104	Salaries, Regular	\$49,482.20
0114	Board Members Compensation	\$6,000.00
Total for Object Category 0100 - Personnel Costs		\$55,482.20

Object Category 0200 - Employee Benefit

Object	Object Name	Posting Amount
0201	FICA	\$4,244.38
0203	Group Health Insurance	\$7,035.00
0206	Unemployment Compensation	\$825.00
Total for Object Category 0200 - Employee Benefit		\$12,104.38

Object Category 0300 - Travel, In-State

Object	Object Name	Posting Amount
0301	Mileage	\$8,518.22
0303	Subsistence and Lodging-Overnight	\$2,075.00
0309	Employee Subsistence -Not Overnight	\$165.75
0310	Nonemployee Subsistence - Not Overnight	\$280.50
Total for Object Category 0300 - Travel, In-State		\$11,039.47

Object Category 0600 - Rentals And Leases

Object	Object Name	Posting Amount
0608	Meeting Rooms/Exhibit Space	\$2,935.00
Total for Object Category 0600 - Rentals And Leases		\$2,935.00

Object Category 0700 - Utilities And Communication

Report ID: AFIN-AP-037
Run Date: 5/14/25

State of Alabama
Department of Finance
Departmental Status Report By Object Category
Through the month of April 2025



Department 343 - Counseling Examiners Board

Fund 0409 - Board Of Examiners In Counseling

Object Category 0700 - Utilities And Communication

Object	Object Name	Posting Amount
0707	Postage	\$332.69
0714	Telecommunication	\$2,005.40
Total for Object Category 0700 - Utilities And Communication		\$2,338.09

Object Category 0800 - Services

Object	Object Name	Posting Amount
0801	Legal- Professional	\$3,535.00
0802	Accounting And Auditing-Professional	\$140,000.00
0807	Data Processing Personnel Services-Professional	\$24,787.11
0809	Education/Training Consultants-Professional	\$800.00
0813	Scientific and Technical-Professional	\$5,450.00
0821	Personnel Department Services	\$675.00
0844	SBS billing	\$1,830.90
0849	Finance and IT Planning/Oversight	\$33.48
0851	Managerial Services - Professional	\$63,000.00
0853	Medical Consulting, Professional	\$25,000.00
0855	Comptroller Services	\$1,734.00
0857	Inter-departmental Professional Services	\$2,696.46
Total for Object Category 0800 - Services		\$269,541.95

Object Category 0900 - Supplies, Mat'l, And Operating

Object	Object Name	Posting Amount
0912	Association Dues	\$975.00
0924	Insurance and Bonding	\$3,408.00
0936	Accreditation and Certification Fees	\$150.00
0944	Non-capitalized Software	\$25.59
Total for Object Category 0900 - Supplies, Mat'l, And Operating		\$4,558.59

Total for Fund 0409 - Board Of Examiners In Counseling \$357,999.68

Total for Budget Fiscal Year 2025 \$357,999.68

Total for Department 343 - Counseling Examiners Board \$428,806.17

Grand Total \$428,806.17

Report ID: AFIN-BUD-004

Run Date: 5/14/25

Run Time: 5:21:39 PM

State of Alabama
Budget Management Report

Budget Fiscal Year 2025 through 4/30/25

Department: 343 - Counseling Examiners Board

Object Category	Annual Budget	Expenditures	Encumbrances	Total Obligations	Unobligated Budget Balance	Pre-Encumbrances	Total Commitments	Uncommitted	% of Budget Committed
0100 - Personnel Costs	\$65,000.00	\$55,482.20	\$0.00	\$55,482.20	\$9,517.80	\$0.00	\$55,482.20	\$9,517.80	85.36%
0200 - Employee Benefit	\$24,000.00	\$12,081.43	\$0.00	\$12,081.43	\$11,918.57	\$0.00	\$12,081.43	\$11,918.57	50.34%
0300 - Travel, In-State	\$30,000.00	\$11,039.47	\$0.00	\$11,039.47	\$18,960.53	\$0.00	\$11,039.47	\$18,960.53	36.80%
0400 - Travel, Out-Of-State	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
0500 - Repair And Maintenance	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
0600 - Rentals And Leases	\$3,000.00	\$2,935.00	\$0.00	\$2,935.00	\$65.00	\$0.00	\$2,935.00	\$65.00	97.83%
0700 - Utilities And Communication	\$6,000.00	\$2,338.09	\$1,300.00	\$3,638.09	\$2,361.91	\$0.00	\$3,638.09	\$2,361.91	60.63%
0800 - Services	\$807,500.00	\$269,541.95	\$26,142.00	\$295,683.95	\$511,816.05	\$0.00	\$295,683.95	\$511,816.05	36.62%
0900 - Supplies, Mat'l, And Operating	\$24,500.00	\$4,558.59	\$0.00	\$4,558.59	\$19,941.41	\$0.00	\$4,558.59	\$19,941.41	18.61%
1400 - Other Equipment Purchases	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
Total:	\$975,000.00	\$357,976.73	\$27,442.00	\$385,418.73	\$589,581.27	\$0.00	\$385,418.73	\$589,581.27	39.53%

Fund - Source of Funds	Annual Budget	Expenditures	Encumbrances	Total Obligations	Unobligated Budget Balance	Pre-Encumbrances	Total Commitments	Uncommitted	% of Budget Committed
0409 - Bd Of Examiners In Counseling	\$975,000.00	\$357,976.73	\$27,442.00	\$385,418.73	\$589,581.27	\$0.00	\$385,418.73	\$589,581.27	39.53%
Total:	\$975,000.00	\$357,976.73	\$27,442.00	\$385,418.73	\$589,581.27	\$0.00	\$385,418.73	\$589,581.27	39.53%

Report ID: AFIN-AP-006
Run Date: 5/14/25

State of Alabama
Department of Finance
Encumbrance and Liquidation Report
Through Date 4/30/2025



Department: 343 - Counseling Examiners Board

Budget Fiscal Year - 2025

Fund - 0409 - Board Of Examiners In Counseling

Appropriation Class - 653 - Professional and Occupational Licensure and Regulation

Document Number - DOP1,343,C243430001

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
12/16/24	343	0409	653	0813	2025	VC000181506 - Charlotte L. Daughhetee	DOP1,343,C243430001				\$0.00	\$1,250.00		
12/23/24	343	0409	653	0813	2025	VC000181506 - Charlotte L. Daughhetee	DOP1,343,C243430001				\$0.00	\$1,300.00		
12/27/24	343	0409	653	0813	2025	VC000181506 - Charlotte L. Daughhetee	DOP1,343,C243430001	13	1	PRC,343,25000000016			(\$1,250.00)	
1/16/25	343	0409	653	0813	2025	VC000181506 - Charlotte L. Daughhetee	DOP1,343,C243430001	14	1	PRC,343,25000000021			(\$1,300.00)	
1/30/25	343	0409	653	0813	2025	VC000181506 - Charlotte L. Daughhetee	DOP1,343,C243430001				\$0.00	\$1,000.00		
2/10/25	343	0409	653	0813	2025	VC000181506 - Charlotte L. Daughhetee	DOP1,343,C243430001				\$0.00	\$1,100.00		
2/18/25	343	0409	653	0813	2025	VC000181506 - Charlotte L. Daughhetee	DOP1,343,C243430001	15	1	PRC,343,25000000027			(\$1,000.00)	
2/27/25	343	0409	653	0813	2025	VC000181506 - Charlotte L. Daughhetee	DOP1,343,C243430001	16	1	PRC,343,25000000029			(\$1,100.00)	
3/21/25	343	0409	653	0813	2025	VC000181506 - Charlotte L. Daughhetee	DOP1,343,C243430001				\$0.00	\$800.00		
4/10/25	343	0409	653	0813	2025	VC000181506 - Charlotte L. Daughhetee	DOP1,343,C243430001	17	1	PRC,343,25000000038			(\$800.00)	
Total for Document - DOP1,343,C243430001											\$0.00	\$5,450.00	(\$5,450.00)	\$0.00

Document Number - DOP1,343,FY2543430004

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
1/24/25	343	0409	653	0853	2025	VC000004852 - MEDICAL ASSOC OF THE ST OF	DOP1,343,FY2543430004				\$12,500.00			
2/6/25	343	0409	653	0853	2025	VC000004852 - MEDICAL ASSOC OF THE ST OF	DOP1,343,FY2543430004	1	1	PRC,343,25000000024			(\$12,500.00)	
4/2/25	343	0409	653	0853	2025	VC000004852 - MEDICAL ASSOC OF THE ST OF	DOP1,343,FY2543430004				\$0.00	\$12,500.00		
4/23/25	343	0409	653	0853	2025	VC000004852 - MEDICAL ASSOC OF THE ST OF	DOP1,343,FY2543430004	2	1	PRC,343,25000000045			(\$12,500.00)	
Total for Document - DOP1,343,FY2543430004											\$12,500.00	\$12,500.00	(\$25,000.00)	\$0.00

Document Number - POAV1,343,PO250000209943

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
1/27/25	343	0409	653	0608	2025	VC000130933 - Pelham Civic Complex and Ice Are	POAV1,343,PO250000209943	0	1		\$2,935.00			
2/18/25	343	0409	653	0608	2025	VC000130933 - Pelham Civic Complex and Ice Are	POAV1,343,PO250000209943	1	1	PRC,343,25000000025			(\$2,935.00)	
Total for Document - POAV1,343,PO250000209943											\$2,935.00		(\$2,935.00)	\$0.00

Document Number - POAV1,343,PO250000221209

Report ID: AFIN-AP-006
Run Date: 5/14/25

State of Alabama
Department of Finance
Encumbrance and Liquidation Report
Through Date 4/30/2025



Department: 343 - Counseling Examiners Board

Budget Fiscal Year - 2025

Fund - 0409 - Board Of Examiners In Counseling

Appropriation Class - 653 - Professional and Occupational Licensure and Regulation

Document Number - POAV1,343,PO250000221209

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
4/1/25	343	0409	653	0809	2025	VC000214721 - Judith A. Harrington	POAV1,343,PO250000221209	0	1		\$300.00			
Total for Document - POAV1,343,PO250000221209											\$300.00			\$300.00

Document Number - POAV1,343,PO250000221249

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
4/1/25	343	0409	653	0809	2025	VC000213991 - Daniel J Birdsong	POAV1,343,PO250000221249	0	1		\$300.00			
4/14/25	343	0409	653	0809	2025	VC000213991 - Daniel J Birdsong	POAV1,343,PO250000221249	1	1	PRC,343,25000000041			(\$300.00)	
Total for Document - POAV1,343,PO250000221249											\$300.00		(\$300.00)	\$0.00

Document Number - POAV1,343,PO250000221337

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
4/1/25	343	0409	653	0912	2025	VC000062508 - Ala Assoc Of Regulatory Boards	POAV1,343,PO250000221337	0	1		\$975.00			
4/16/25	343	0409	653	0912	2025	VC000062508 - Ala Assoc Of Regulatory Boards	POAV1,343,PO250000221337	1	1	PRC,343,25000000042			(\$975.00)	
Total for Document - POAV1,343,PO250000221337											\$975.00		(\$975.00)	\$0.00

Document Number - POIV1,343,PO250000193250

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
10/21/24	343	0409	653	0711	2025	VC000115722 - Verizon Wireless	POIV1,343,PO250000193250	0	1		\$1,300.00			
Total for Document - POIV1,343,PO250000193250											\$1,300.00			\$1,300.00

Document Number - POIV1,343,PO250000195723

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
10/30/24	343	0409	653	0807	2025	VI000176751 - CU Virtual Board, LLC	POIV1,343,PO250000195723	0	1		\$4,500.00			
12/6/24	343	0409	653	0807	2025	VI000176751 - CU Virtual Board, LLC	POIV1,343,PO250000195723	1	1	PRC,343,25000000011			(\$375.00)	
1/8/25	343	0409	653	0807	2025	VI000176751 - CU Virtual Board, LLC	POIV1,343,PO250000195723	1	1	PRC,343,25000000018			(\$375.00)	
1/8/25	343	0409	653	0807	2025	VI000176751 - CU Virtual Board, LLC	POIV1,343,PO250000195723	1	1	PRC,343,25000000019			(\$375.00)	

Report ID: AFIN-AP-006
Run Date: 5/14/25

State of Alabama
Department of Finance
Encumbrance and Liquidation Report
Through Date 4/30/2025



Department: 343 - Counseling Examiners Board

Budget Fiscal Year - 2025

Fund - 0409 - Board Of Examiners In Counseling

Appropriation Class - 653 - Professional and Occupational Licensure and Regulation

Document Number - POIV1,343,PO250000195723

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
4/3/25	343	0409	653	0807	2025	VI000176751 - CU Virtual Board, LLC	POIV1,343,PO250000195723	1	1	PRC,343,250000000036			(\$375.00)	
4/3/25	343	0409	653	0807	2025	VI000176751 - CU Virtual Board, LLC	POIV1,343,PO250000195723	1	1	PRC,343,250000000037			(\$375.00)	
Total for Document - POIV1,343,PO250000195723											\$4,500.00		(\$1,875.00)	\$2,625.00

Document Number - POIV1,343,PO250000199526

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
11/15/24	343	0409	653	0807	2025	VC000052609 - Alabama Interactive LLC	POIV1,343,PO250000199526	0	1		\$300.00			
12/6/24	343	0409	653	0807	2025	VC000052609 - Alabama Interactive LLC	POIV1,343,PO250000199526	1	1	PRC,343,250000000010			(\$300.00)	
Total for Document - POIV1,343,PO250000199526											\$300.00		(\$300.00)	\$0.00

Document Number - POIV1,343,PO250000199571

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
11/15/24	343	0409	653	0802	2025	VC000057748 - Smith Warren Management Services	POIV1,343,PO250000199571	0	1		\$35,000.00			
12/3/24	343	0409	653	0802	2025	VC000057748 - Smith Warren Management Services	POIV1,343,PO250000199571	1	1	PRC,343,250000000009			(\$35,000.00)	
Total for Document - POIV1,343,PO250000199571											\$35,000.00		(\$35,000.00)	\$0.00

Document Number - POIV1,343,PO250000199963

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
11/19/24	343	0409	653	0802	2025	VC000057748 - Smith Warren Management Services	POIV1,343,PO250000199963	0	1		\$35,000.00			
12/13/24	343	0409	653	0802	2025	VC000057748 - Smith Warren Management Services	POIV1,343,PO250000199963	1	1	PRC,343,250000000013			(\$35,000.00)	
Total for Document - POIV1,343,PO250000199963											\$35,000.00		(\$35,000.00)	\$0.00

Document Number - POIV1,343,PO250000201172

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
11/22/24	343	0409	653	0807	2025	VC000045500 - Key Asset Lifecycle Mgmt Serv	POIV1,343,PO250000201172	0	1		\$30,000.00			
12/10/24	343	0409	653	0807	2025	VC000045500 - Key Asset Lifecycle Mgmt Serv	POIV1,343,PO250000201172	1	1	PRC,343,250000000012			(\$2,500.00)	

Report ID: AFIN-AP-006
Run Date: 5/14/25

State of Alabama
Department of Finance
Encumbrance and Liquidation Report
Through Date 4/30/2025



Department: 343 - Counseling Examiners Board

Budget Fiscal Year - 2025

Fund - 0409 - Board Of Examiners In Counseling

Appropriation Class - 653 - Professional and Occupational Licensure and Regulation

Document Number - POIV1,343,PO250000201172

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
12/30/24	343	0409	653	0807	2025	VC000045500 - Key Asset Lifecycle Mgmt Serv	POIV1,343,PO250000201172	1	1	PRC,343,250000000017			(\$2,500.00)	
1/27/25	343	0409	653	0807	2025	VC000045500 - Key Asset Lifecycle Mgmt Serv	POIV1,343,PO250000201172	1	1	PRC,343,250000000022			(\$2,500.00)	
2/27/25	343	0409	653	0807	2025	VC000045500 - Key Asset Lifecycle Mgmt Serv	POIV1,343,PO250000201172	1	1	PRC,343,250000000028			(\$2,500.00)	
3/24/25	343	0409	653	0807	2025	VC000045500 - Key Asset Lifecycle Mgmt Serv	POIV1,343,PO250000201172	1	1	PRC,343,250000000034			(\$2,500.00)	
4/16/25	343	0409	653	0807	2025	VC000045500 - Key Asset Lifecycle Mgmt Serv	POIV1,343,PO250000201172	1	1	PRC,343,250000000043			(\$2,500.00)	
Total for Document - POIV1,343,PO250000201172											\$30,000.00		(\$15,000.00)	\$15,000.00

Document Number - POIV1,343,PO250000203835

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
12/11/24	343	0409	653	0807	2025	VC000118145 - Business Systems & Consultants	POIV1,343,PO250000203835	0	1		\$9,984.00			
12/30/24	343	0409	653	0807	2025	VC000118145 - Business Systems & Consultants	POIV1,343,PO250000203835	1	1	PRC,343,250000000014			(\$832.00)	
12/30/24	343	0409	653	0807	2025	VC000118145 - Business Systems & Consultants	POIV1,343,PO250000203835	1	1	PRC,343,250000000015			(\$832.00)	
1/8/25	343	0409	653	0807	2025	VC000118145 - Business Systems & Consultants	POIV1,343,PO250000203835	1	1	PRC,343,250000000020			(\$832.00)	
2/18/25	343	0409	653	0807	2025	VC000118145 - Business Systems & Consultants	POIV1,343,PO250000203835	1	1	PRC,343,250000000026			(\$832.00)	
3/20/25	343	0409	653	0807	2025	VC000118145 - Business Systems & Consultants	POIV1,343,PO250000203835	1	1	PRC,343,250000000031			(\$832.00)	
4/14/25	343	0409	653	0807	2025	VC000118145 - Business Systems & Consultants	POIV1,343,PO250000203835	1	1	PRC,343,250000000039			(\$832.00)	
Total for Document - POIV1,343,PO250000203835											\$9,984.00		(\$4,992.00)	\$4,992.00

Document Number - POIV1,343,PO250000209319

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
1/23/25	343	0409	653	0802	2025	VC000057748 - Smith Warren Management Service	POIV1,343,PO250000209319	0	1		\$35,000.00			
2/3/25	343	0409	653	0802	2025	VC000057748 - Smith Warren Management Service	POIV1,343,PO250000209319	1	1	PRC,343,250000000023			(\$35,000.00)	
Total for Document - POIV1,343,PO250000209319											\$35,000.00		(\$35,000.00)	\$0.00

Document Number - POIV1,343,PO250000213718

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
2/13/25	343	0409	653	0802	2025	VC000057748 - Smith Warren Management Service	POIV1,343,PO250000213718	0	1		\$35,000.00			

Report ID: AFIN-AP-006
Run Date: 5/14/25

State of Alabama
Department of Finance
Encumbrance and Liquidation Report
Through Date 4/30/2025



Department: 343 - Counseling Examiners Board

Budget Fiscal Year - 2025

Fund - 0409 - Board Of Examiners In Counseling

Appropriation Class - 653 - Professional and Occupational Licensure and Regulation

Document Number - POIV1,343,PO250000213718

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
2/26/25	343	0409	653	0802	2025	VC000057748 - Smith Warren Management Service	POIV1,343,PO250000213718	1	1	PRC,343,250000000030			(\$35,000.00)	
Total for Document - POIV1,343,PO250000213718											\$35,000.00		(\$35,000.00)	\$0.00

Document Number - POIV1,343,PO250000218226

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
3/12/25	343	0409	653	0851	2025	VC000057748 - Smith Warren Management Service	POIV1,343,PO250000218226	0	1		\$31,500.00			
3/24/25	343	0409	653	0851	2025	VC000057748 - Smith Warren Management Service	POIV1,343,PO250000218226	1	1	PRC,343,250000000035			(\$31,500.00)	
Total for Document - POIV1,343,PO250000218226											\$31,500.00		(\$31,500.00)	\$0.00

Document Number - POIV1,343,PO250000219894

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
3/24/25	343	0409	653	0847	2025	VC000004973 - BOGGS REPORTING & VIDEO LL	POIV1,343,PO250000219894	0	1		\$3,225.00			
Total for Document - POIV1,343,PO250000219894											\$3,225.00			\$3,225.00

Document Number - POIV1,343,PO250000221817

Date	Department	Fund	Appropriation Class	Object	Budget FY	Vendor	Encumbrance Number	Comm Line Number	Accounting Line Number	Liquidation Number	Encumbrance Amount	Encumbrance Revision Amount	Liquidation Amount	Amount Outstanding
4/3/25	343	0409	653	0851	2025	VC000057748 - Smith Warren Management Service	POIV1,343,PO250000221817	0	1		\$31,500.00			
4/16/25	343	0409	653	0851	2025	VC000057748 - Smith Warren Management Service	POIV1,343,PO250000221817	1	1	PRC,343,250000000044			(\$31,500.00)	
Total for Document - POIV1,343,PO250000221817											\$31,500.00		(\$31,500.00)	\$0.00

Total for Appropriation Class - 653 - Professional and Occupational Licensure and Regulation											\$269,319.00	\$17,950.00	\$-259,827.00	\$27,442.00

Total for Fund - 0409 - Board Of Examiners In Counseling											\$269,319.00	\$17,950.00	\$-259,827.00	\$27,442.00

Total for Budget Fiscal Year - 2025											\$269,319.00	\$17,950.00	\$-259,827.00	\$27,442.00

Report ID: AFIN-AP-006
Run Date: 5/14/25

State of Alabama
Department of Finance
Encumbrance and Liquidation Report
Through Date 4/30/2025



Department: 343 - Counseling Examiners Board

Total for Department: 343 - Counseling Examiners Board								\$269,319.00	\$17,950.00	\$-259,827.00	\$27,442.00
Grand Total								\$269,319.00	\$17,950.00	\$-259,827.00	\$27,442.00

Report ID: AFIN-AP-037
Run Date: 5/15/25

State of Alabama
Department of Finance
Departmental Status Report By Object Category
Through the month of October 2024



Cover Page

Prompts and Parameters:

From Date: 5/1/2024 12:00:00 AM

To Date: 10/31/2024 12:00:00 AM

Department (Optional): 343

Report Description:

This report provides a list of all transactions for a specified time period (from date through to date) that have a closing classification of 10. The object category for the selected transactions must be between 0100 and 1600. Six reports are created in separate tabs: 1) by object category, 2) by vendor, 3) by major program, 4) by unit, 5) by fund, and 6) by department. Section total and grand totals are provided in each report.

Report ID: AFIN-AP-037
Run Date: 5/15/25

State of Alabama
Department of Finance
Departmental Status Report By Object Category
Through the month of October 2024



Department 343 - Counseling Examiners Board

Budget Fiscal Year 2024

Fund 0409 - Board Of Examiners In Counseling

Object Category 0100 - Personnel Costs

Object	Object Name	Posting Amount
0104	Salaries, Regular	\$15,052.65
0114	Board Members Compensation	\$2,005.02
Total for Object Category 0100 - Personnel Costs		\$17,057.67

Object Category 0200 - Employee Benefit

Object	Object Name	Posting Amount
0201	FICA	\$1,314.66
Total for Object Category 0200 - Employee Benefit		\$1,314.66

Object Category 0300 - Travel, In-State

Object	Object Name	Posting Amount
0301	Mileage	\$5,766.69
0303	Subsistence and Lodging-Overnight	\$1,360.00
0309	Employee Subsistence -Not Overnight	\$63.75
0310	Nonemployee Subsistence - Not Overnight	\$255.00
Total for Object Category 0300 - Travel, In-State		\$7,445.44

Object Category 0700 - Utilities And Communication

Object	Object Name	Posting Amount
0701	Electricity	\$0.00
0707	Postage	\$373.86
0714	Telecommunication	\$940.51
Total for Object Category 0700 - Utilities And Communication		\$1,314.37

Object Category 0800 - Services

Report ID: AFIN-AP-037
Run Date: 5/15/25

State of Alabama
Department of Finance
Departmental Status Report By Object Category
Through the month of October 2024



Department 343 - Counseling Examiners Board

Fund 0409 - Board Of Examiners In Counseling

Object Category 0800 - Services

Object	Object Name	Posting Amount
0801	Legal- Professional	\$25,722.76
0804	Advertising-Professional	\$400.00
0807	Data Processing Personnel Services-Professional	\$22,397.02
0813	Scientific and Technical-Professional	\$9,225.00
0821	Personnel Department Services	\$442.50
0826	Mailing Services	\$4.08
0844	SBS billing	\$1,855.90
0849	Finance and IT Planning/Oversight	\$11.44
0851	Managerial Services - Professional	\$210,000.00
0853	Medical Consulting, Professional	\$37,500.00
0855	Comptroller Services	\$1,542.00
0857	Inter-departmental Professional Services	\$140.82
Total for Object Category 0800 - Services		\$309,241.52

Object Category 0900 - Supplies, Mat'l, And Operating

Object	Object Name	Posting Amount
0901	Road and Bridge Construction	\$0.00
0902	Office Operation	\$1,437.50
0912	Association Dues	\$1,050.00
0913	Books, Subscriptions & Periodi	\$2,465.94
0944	Non-capitalized Software	\$46.50
Total for Object Category 0900 - Supplies, Mat'l, And Operating		\$4,999.94

Object Category 1400 - Other Equipment Purchases

Object	Object Name	Posting Amount
1402	Data Processing Equipment	\$3,962.35
Total for Object Category 1400 - Other Equipment Purchases		\$3,962.35
Total for Fund 0409 - Board Of Examiners In Counseling		\$345,335.95
Total for Budget Fiscal Year 2024		\$345,335.95

Budget Fiscal Year 2025

Fund 0409 - Board Of Examiners In Counseling

Object Category 0100 - Personnel Costs

Object	Object Name	Posting Amount
0104	Salaries, Regular	\$9,422.32
0114	Board Members Compensation	\$2,400.00
Total for Object Category 0100 - Personnel Costs		\$11,822.32

Report ID: AFIN-AP-037
Run Date: 5/15/25

State of Alabama
Department of Finance
Departmental Status Report By Object Category
Through the month of October 2024



Department 343 - Counseling Examiners Board

Fund 0409 - Board Of Examiners In Counseling

Object Category 0200 - Employee Benefit

Object	Object Name	Posting Amount
0201	FICA	\$904.40
0203	Group Health Insurance	\$1,005.00
Total for Object Category 0200 - Employee Benefit		\$1,909.40

Object Category 0300 - Travel, In-State

Object	Object Name	Posting Amount
0301	Mileage	\$505.18
0309	Employee Subsistence -Not Overnight	\$25.50
Total for Object Category 0300 - Travel, In-State		\$530.68

Object Category 0800 - Services

Object	Object Name	Posting Amount
0821	Personnel Department Services	\$225.00
Total for Object Category 0800 - Services		\$225.00

Total for Fund 0409 - Board Of Examiners In Counseling \$14,487.40

Total for Budget Fiscal Year 2025 \$14,487.40

Total for Department 343 - Counseling Examiners Board \$359,823.35

Grand Total \$359,823.35