

# ALABAMA BOARD OF EXAMINERS IN COUNSELING

2777 Zelda Road  
Montgomery, AL 36106

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To Join this Zoom Meeting:

<https://us06web.zoom.us/j/83624958513?pwd=OjMNRV4slghDpUqY63J9g8WTlZgbX.1>

Meeting ID: 836 2495 8513

Passcode: 804084

**BOARD MEETING**

**Friday, May 16, 2025**

**10:00 A.M.**

**LOCATION: Board's Office**

**2777 Zelda Road, Montgomery AL  
36106**

## AGENDA

- I. Call Business Meeting to Order *Chairperson Robinson*
  - A. Opening Statement (read aloud) *Keith Warren*
  - B. Roll Call *Keith Warren*
  - C. Welcome *Chairperson Robinson*
- II. Review and Approval of Agenda *Chairperson Robinson*
- III. Review and Approval of Meeting Minutes *Chairperson Robinson*
  - A. March 21, 2025 Regular Meeting
- IV. Reports
  - A. Executive Director Report *Keith Warren*
    - 1. License Report
    - 2. Update on Tasks and Assignments
      - a. Update on Cost of Supervision in Other States
      - b. Update on Proposed Policy Manual
    - 3. CE Seminars
      - a. Follow-Up Report on May 2, 2025 Seminar
      - b. Discussion of Future CE Programs (August, January, etc.)

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*AGENDA – continued*

- 4. FY 2024 Financials *Brannon Littleton*
  - a. Discussion of Projected Licensing Fee Revenue (Rule Change)
- B. Legal Counsel *Vania Hosea*
  - 1. Complaints - Investigative Committee Recommendations
  - 2. RFP for Administrative Services
- C. Update on Counseling Compact *Dr. Parker*
- D. Academia Rule Revision Committee Report *Dr. Hollingsworth*
- E. Supervision Committee Report *Dr. Crawford*
- F. ALCA Update *Dr. Driver*
- V. Old Business
  - A. Update on Applications' Modifications
    - 1. ALC Initial License Application
    - 2. ALC License Fee Request
    - 3. ALC Renewal Application
    - 4. LPC (from ALC) Initial License Application
    - 5. LPC Endorsement License Application
    - 6. LPC License fee Request
    - 7. LPC-S Application
    - 8. Reduction of ALC Professional Experience Hours Application
    - 9. Final Supervision Evaluation Report
- VI. New Business
  - A. Request from A.O. regarding Supervision Hours *AO attending*
  - B. Discussion of Wellness Program Contract *Keith Warren*
  - C. Academic Review Contract Expiration and RFP Specifications *Keith Warren*

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*AGENDA – continued*

- D. Review of Applications & License Requests *Keith Warren*
1. Associate Licensed Counselor Approval
  2. Provisional Approval
  3. Licensed Professional Counselor (ALC to LPC) Approval
  4. Licensed Professional Counselor Endorsement Approval
  5. License Professional Counselor-Supervisor Approval
  6. Reduction in Hours Approval
  7. Inactive Request (*Ratify Approval*)
  8. Reactivation Request (*Ratify Approval*)
  9. NCE Accommodations Approval (*Ratify Approval*)
  10. Special Requests
  11. Legal Requests
  12. Continuing Education

VII. Other Business and Announcements

- A. Next Regularly Scheduled Board Meeting on July 18, 2025
- B. Submission of Board Travel and Compensation

*11:45 A.M.* VIII. Recess for Lunch

*1:00 P.M.* IV. Administrative Hearing  
Presiding Judge: Jerry Wood  
Respondent: Christopher Jason Pope

X. Adjourn Business Meeting