

ALABAMA BOARD OF EXAMINERS IN COUNSELING

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MINUTES

Special/Called Board Meeting
October 6, 2025

The Alabama Board of Examiners in Counseling (ABEC) held a special/called meeting on Monday, October 6, 2025, to consider responses to the RFP for Administrative Management Services. The meeting was held at the Board's office located at 2740 Zelda Road in Montgomery, Alabama. Members in attendance were Ms. Anjanette Robinson (Board Chair), Dr. Glenn Hollingsworth (Board Vice Chair), Ms. Jessie Bowie (member), Dr. Sherrionda Crawford (member), Ms. DeAnna Tidwell (member), and Mr. Jacques Austin (member). Board member absent was Ms. Cynthia Hooper. Also in attendance were Mrs. Vania Hosea (Board Legal Counsel), and Ms. Renee' Reames (recording secretary).

CALL TO ORDER

Ms. Robinson, Board Chair, called the meeting to order at 10:02 a.m. The special/called meeting was advertised to the public on the Board's website, (www.abec.alabama.gov), as well as the Secretary of State's website, (www.sos.alabama.gov), in accordance with the Alabama Open Meetings Act. Chairperson Robinson indicated that a quorum of the members was present to conduct business and she welcomed everyone.

ADOPTION OF MEETING AGENDA

Chairperson Robinson presented a copy of the agenda for the October 6, 2025 Special Board meeting. A copy of the agenda was provided to the members prior to the meeting.

MOTION: Ms. Bowie made the motion to approve the October meeting agenda. The motion was seconded by Mr. Hollingsworth and unanimously approved by the Board.

SPECIAL BUSINESS

A. Status of Emergency Administrative Management Contract

Ms. Hosea reminded the members that the Board voted to approve the extension of the emergency contract with Smith Warren and the State Procurement Office had not responded. She reported that the Board was actively pursuing proposals for Administrative Management and Logistical Support Services, which was the purpose of the special meeting.

B. Review of RFP Responses for Administrative Management and Logistical Support Services

Ms. Hosea reported that the Board had received responses to the RFP for Administrative Management and Logistical Support Services. Ms. Reames left the meeting at 10:06 a.m. during the Board's consideration of proposals.

Dr. Crawford arrived at 10:08 a.m.

Ms. Reames returned to the meeting at 12:06 p.m.

MOTION: Dr. Hollingsworth made the motion that based on the proposals received for the Administrative Management Services contract that the Board not award a contract at

this time and seek other bids and consider an interagency agreement instead. The motion was seconded by Mr. Austin and unanimously approved by the Board.

MOTION: Ms. Tidwell made the motion that a subcommittee be created to assist with new bids and interagency agreement. The motion was seconded by Ms. Bowie and unanimously approved by the Board. Chairman Robinson indicated that Dr. Crawford and Mr. Austin would serve on the committee with the Board Chair, along with the Board legal counsel, as required.

ANNOUNCEMENTS

Next Board Meeting

Chairperson Robinson recommended that the next Board meeting be held on November 14, 2025, as originally scheduled and not held in conjunction with the ALCA annual meeting on November 21, 2025.

Chairman Robinson asked the Board to consider participating in a question and answer (Q&A) session at the ALCA annual meeting.

MOTION: Dr. Hollingsworth made the motion that the Board meeting be held on November 14, 2025 at the Board's office and a Q&A session be held at the ALCA annual meeting. The motion was seconded by Ms. Bowie and unanimously approved by the Board.

MOTION: Dr. Crawford made the amended motion that the Board ask licensees to submit questions in advance for the Q&A session, with a submission deadline of end of business on November 13, 2025, for the Board to review at the November 14, 2025 Board meeting. The motion was seconded by Ms. Bowie and unanimously approved by the Board.

Next Meeting Agenda

Chairperson Robinson asked that the annual election of officers, approval of the 2026 Board meeting calendar and update on the counseling compact be placed on the November Board meeting agenda.

There being no further business, Ms. Tidwell made a motion that the meeting be adjourned. The motion was seconded by Ms. Bowie and unanimously approved by the Board. Chairperson Robinson adjourned the meeting at 12:17 p.m.


Respectfully Submitted,



Anjanette B. Robinson
Board Chair



Keith E. Warren
Executive Director

/rr  Board approved on: November 14, 2025